

**ACTION HISTORY OF RTI REQUEST No.WLIOI/R/E/21/00030****Applicant Name**

M D Gupta

**Text of Application**

Sub: Implementation of Recruitment and Promotion Rules for Administrative/ Finance Post -2019 in Wildlife Institute of India, Chandrabani, Dehra Dun. Kindly provide the following information regarding above referred subject under RTI Act 2005 : (1) Certified photocopy of all noting side and Correspondence side pages of file of Sh. Rajeev Mehta, Academic Officer, Wildlife Institute of India, Dehra Dun related with fixation of pay after Implementation of Recruitment and Promotion Rules for Administrative/ Finance Post -2019. (2) Certified photocopy of all noting side and Correspondence side pages of file of Sh. Arun Kumar Dubey, Internal Audit Officer, Wildlife Institute of India, Dehra Dun related with fixation of pay after Implementation of Recruitment and Promotion Rules for Administrative/ Finance Post -2019.

**Reply of Application**

SN.	Action Taken	Date of Action	Action Taken By	Remarks
1	RTI REQUEST RECEIVED	04/04/2021	Nodal Officer	
2	REQUEST FORWARDED TO CPIO	05/04/2021	Nodal Officer	Forwarded to CPIO(s) : (1) P.K.Aggarwal
3	REQUEST UNDER PROCESS	11/05/2021	P.K.Aggarwal-(CPIO)	

Print

ONLINE PORTAL/ SPEED POST

No. WII/RTI/CPIO/2021-22 (Qtr-I)/04

Date: 31 May, 2021

To,

Shri M.D. Gupta  
8/11, Kaulagarh Road  
Anand Vihar, Dehradun

Sub.: Information under RTI Act, 2005-reg.

Ref.: Your Online RTI No. WLIOI/R/E/21/00030 dated 04/04/2021

Dear Sir,

With reference to your RTI application cited above under RTI Act, 2005 and the requested information sought by you is attached herewith as **Appendix-I**.

I would like to inform you that the Institute is completely closed from 14 April, 2021 due to COVID-19 due to which delay has occurred in furnishing the reply.

The information/ documents are being sent by email. A copy of the same is also being sent by speed post.

In case, you are not satisfied with the information provided above, you may file an appeal to the First Appellate Authority indicated below within thirty days from the date of receipt of this letter.

Director, WII  
FAA & Director  
Address: Wildlife Institute of India, Chandrabani, Dehradun  
Phone No.: 01352640910

Thanking you,

Yours faithfully,

  
NO & CPIO (RTI)

Encl.: as above.



Wildlife Institute of India  
Chandrabani, Dehradun

Administration Section

No. : A/2-31/2005-WII (Vol- V)

Dated: 28<sup>th</sup> May, 2021

Sub: Information under Right to Information Act-2005

Ref : CPIO Note dated 06.04.2021 providing information on the RTI application of  
Shri M.D Gupta of RTI No. WLIOI/R/E/00030 dated 04.04.2021

Information required:- The information under RTI Act 2005 on the above quoted  
reference is furnished below :-

Point No	Point-wise information sought	Reply of WII
1.	Certified photocopy of all noting side and correspondence side pages of file of Sh. Rajeev Mehta, Academic Officer, Wildlife Institute of India, Dehradun related with fixation of pay after Implementation of Recruitment and Promotion Rules for Administrative/Finance Post-2019	The details are provided in <b>Annexure-1</b> .
2.	Certified photocopy of all noting side and Correspondence side pages of file of Sh. Arun Kumar Dubey, Internal Audit Officer, Wildlife Institute of India, Dehradun related with fixation of pay after Implementation of Recruitment and Promotion Rules for Administrative/Finance Post-2019	The details are provided in <b>Annexure-2</b> .

Rajni  
28/05/21

(Rajni)

Admin Assistant

Section Officer

The information has been complied as  
available in file. Submitted Please.

Anubhava  
28/5/2021

Deepak Rishishan

27/5/21

ATTESTED

CPIO, Wildlife Institute of India, Dehradun

INFORMATION PROVIDED  
UNDER RTI



Dated: 4<sup>th</sup> February, 2019

In accordance with the Revised Recruitment Rules of Administrative/ Finance Posts – 2019 issued vide Office Memorandum No. A/1/3-29/2010-WII dated 1<sup>st</sup> February, 2019 adopted w.e.f. 01.04.2006 with a condition that financial benefit will be allowed only w.e.f. 01.02.2019 (copy of RRs placed in file vide page 27/c to 1/c), the pay fixation of the administrative personnel will be as under.

Sl. No.	Name of Officer	Designation	Pay Level	Pay Fixed as on 01.02.2019
1	Shri P.K. Aggarwal	Administrative Officer now re-designated as Deputy Registrar	13-A	1,66,100/-
2	Shri Rajiv Mehta	Academic Officer	12	83,600/-
3	Smt. Baljeet Kaur	Finance Officer	12	83,600/-
4	Smt. T.K. Ahuja	Section Officer	09	67,200/-
5	Shri A.S. Rawat	Section Officer	09	67,200/-
6	Smt. Shakuntala Devi	Section Officer	09	58,000/-
7	Smt. Anita Pahwa	Section Officer	09	58,000/-
8	Shri Kharak Singh	Section Officer	09	58,000/-

Detailed calculation in each case is placed in file at page 50/c to 28/c. The office order may now be issued. A draft copy of the office order is placed in file at page 51/c for approval and issue please.

*Wakesingh*  
4/2/19  
(P.S. Dhamanda)  
Assistant Gr.II

Smt. T.K. Ahuja,  
Section Officer (Admin.) *K. K. K.*  
4.2.19

*Dy. Rego.*

Please check all the  
calculations & pay fixation.

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INFORMATION PROVIDED  
UNDER RTI

*Sh. Rajiv Mehta*  
*A.O.*

*Wakesingh*  
4/2/19  
AD



F.P.I.

Kindly provide the service books of concerned officers in order to check the calculations

Rajiv  
4-2-2019

Dy. Registrar

For n/a.

[Signature]  
Hats

T.K.A.  
S.O. [Signature]  
4-2-19

Ref n/a as above.  
Service Books of 8 officers are attached which may be sent to Academic Officer.

[Signature]  
4-2-19

Dy. Regr.

For n/a pl.

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INFORMATION PROVIDED  
UNDER RTI

[Signature]  
4/2/19

Su. Rajiv Mehta,  
A.O.



The calculations of pay fixation in respect officers and staff as detailed at P.No 1/N have been checked, as well as the increments due to them in accordance with prevailing rules of grant of increment and pay fixation and found in order.

(2) The next date of increment in respect of Shri Rajiv Kumar Mehta, Academic Officer and Smt. Baljeet Kaur, Finance Officer will be 1-1-2020 and for remaining officers, the date of next increment will be 1-7-2019.

Calculations  
of pay fixation  
checked please.  
5/2/19  
T.A.O.

Dy. Registrar

Please check.

Rajiv Mehta  
5-2-2019

5/2/19

T.A.O.

Calculations of pay fixation from P.43 to P.50 have been checked and found correct.

Dy. Registrar

For approval please -

5/2/19

5/2/19

ATTESTED

Registrar

INFORMATION PROVIDED  
UNDER RTI

5/2/19



(2) **Shri Rajiv Mehta, Academic Officer:** The pay scale of this post is in Pay Band 3 with Grade Pay of Rs.6600. The officer was promoted as Section Officer vide Office Order No.WII/ADM/2015-16/019 dated 7<sup>th</sup> June, 2018 w.e.f. 20.10.2008 (page 34/c).

The pay scale of the post of Section Officer is in Pay Band 2 with Grade Pay of Rs.4800 w.e.f. 1.4.2006. The pay fixation shall be as under:

Date	Band Pay	Increment @ 3%	Grade Pay	Basic Pay
20.10.2008	13,350	Minimum fixed	4800	18,150
1.7.2009	13,350	550	4800	18,700
1.7.2010	13,900	570	4800	19,270
1.7.2011	14,470	580	4800	19,850
1.7.2012	15,050	600	4800	20,450
1.7.2013	15,650	620	4800	21,070
Granted Promotion to the post of Academic Officer vide Office Order No.WII/ADM/2015-16/019 dated 26.07.2018 w.e.f. 13.10.2013. The Grade Pay of this post is 6600. Pay fixed at the Minimum of the Grade Pay in PB-3 i.e. 18,750 with Grade Pay of Rs.6600 (Basic Pay Rs.25,350/-) w.e.f. 13.10.2013				
1.7.2014	18,750	760	6600	26,110
1.7.2015	19,510	790	6600	26,900
Pay fixation on implementation of 7 <sup>th</sup> CPC w.e.f. 1.1.2016. Basic Pay 26,900/- x 2.57 = 69,133/-. Next stage in pay matrix level 11 is Rs.69,700/-				
Date	Pay	Increment	Basic Pay	
1.1.2016	69,700	-	69,700	
1.7.2016	69,700	2100	71,800	
3 <sup>rd</sup> Upgradation under Modified Career Progression Scheme (MACPs) granted vide Office Order No. WII/ADM/2017-18/019 dated 9 <sup>th</sup> October, 2017 w.e.f. 31.03.2017 ( <b>Order copy placed at page 36/c</b> ). The next higher grade under MACPs i.e Pay Matrix Level 12. Fixation benefit @ 3% allowed i.e. Rs.2200 on Rs.71,800/- = Rs.74,000. Pay fixed at the Minimum of the Pay Level 12 i.e. Rs.78,800/- w.e.f. 31.3.2017.				
31.3.2017	78,800	Minimum Fixed	78,800	
1.1.2018	78,800	2400	81,200	
1.1.2019	81,200	2400	83,600	
1.2.2019	83,600 Pay fixed as on 1.2.2019			

above calculations seen  
and found correct

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INFORMATION PROVIDED  
UNDER RTI

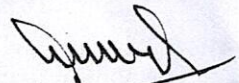
Rajiv Mehta



Dated 07.11.2019

Vide office order no. WII/ADM/2019-20/81 dated 25.10.2019 the implementation of division bench of Hon'ble High Court of Uttarakhand dated 09.02.2019 has been made and pay has been allowed as given vide Para 8 of the order. A copy of the order dated 25.10.2019 is placed at page 105-103/c.

Now the pay fixation is to be made. You may please process the file for pay fixation in respect of Shri A.K Dubey, IAO.

  
Deputy Registrar

INFORMATION PROVIDED  
UNDER RTI

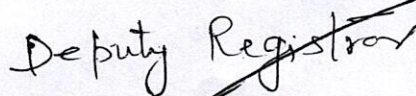
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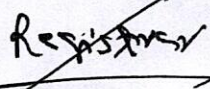
Shri Rajiv Mehta, AO

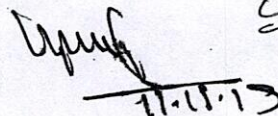
  
CPIO, Wild Life Institute of India, Dehradun

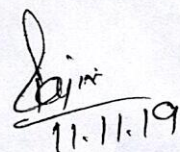
The pay fixation in respect of Shri A.K. Dubey, IAO, as per para (8) of above office Order (vide p.no. 103-105/c) has been made vide p.no. 109-110/c. The same may please be approved. As regards for grant of 3rd financial upgradation under MACPS, the same will be issued later on as per the recommendation of Screening Committee, constituted for the purpose.

Pay fixation vide Annexure-1 may be approved.

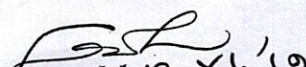
  
Deputy Registrar

  
Registrar

  
11.11.19

  
11.11.19

  
13/11/19

  
11.11.19

DEAN, FWS OFFICE
DIARY NO.: 1837
DATE: 18.11.19

Dy. Registrar  
Wildlife  
Chandrasekhar  
Chandrasekhar  
Chandrasekhar

2009  
13/11/19



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# Calculation sheet of Pay Fixation in respect of Sh. A.K. Dubey, Internal Audit Officer

Existing pay Rs. 13160 as on 01.01.2006 in Pay Band 2 with GP 4200 as Accountant/SO

The Grade Pay of Section Officer revised to Rs. 4800 w.e.f. 01.04.2006 on implementation of Recruitment and Promotion Rules for Admn. And Finance Staff 2019.

Sl. No.	Period		Band Pay	Grade Pay	Basic Pay
	From	To			
1.	01.04.2006	30.06.2006	13160	4800	17960
2.	01.07.2006	30.06.2007	13700		18500
3.	01.07.2007	02.07.2007	14260	4800	19060
<p>Granted Pay Protection to the Grade Pay of Rs.6600 w.e.f. 03.07.2007. Hence, pay fixation are as under:            Pay Rs. 14260 Grade Pay 4800 Basic Pay 19060            Add notional increment of 3% Rs. 580            Notional Pay 14840            As the pay is less than the minimum of pay in Grade Pay of 6600/- Hence Band Pay fixed 18750 w.e.f. 03.07.2007 with Grade Pay of Rs. 6600 totalling basic pay of 25350.</p>					
1.	03.07.2007	30.06.2008	18750	6600	25350
2	01.07.2008	30.06.2009	19510	6600	26110
3.	01.07.2009	11.12.2009	20300	6600	26900
<p>Granted 2<sup>nd</sup> Financial Upgradation under MACP to the Grade Pay of Rs.7600 w.e.f. 12.12.2009. Hence, pay fixation are as under:            Pay Rs. 20300 Grade Pay 6600 Basic Pay 26900            Add notional increment of 3% Rs.810            Notional Pay 21110            As the pay is less than the minimum of pay in Grade Pay of 7600/- Hence Band Pay fixed 21900 w.e.f. 12.12.2009 with Grade Pay of Rs. 7600 totalling basic pay of 29500.</p>					
1.	12.12.2009	31.12.2009	21900	7600	29500
<p>The promotion to the post of Internal Audit Officer was granted w.e.f. 01.01.2010 in PB-3 with Grade Pay of 6600. The element of fixation of pay has been allowed to him while granting pay protection w.e.f. 03.07.2007 Grade Pay of Rs. 6600 in PB-3. Further, pay to be drawn is as under:</p>					
2.	01.01.2010	30.06.2010	21900	7600	29500
3.	01.07.2010	30.06.2011	22790	7600	30390
4.	01.07.2011	30.06.2012	23710	7600	31310
5.	01.07.2012	30.06.2013	24650	7600	32250
6.	01.07.2013	30.06.2014	25620	7600	33220
7.	01.07.2014	30.06.2015	26620	7600	34220
8	01.07.2015	31.12.2015	27650	7600	35250

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*Signature*

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Fixation of pay on implementation of 7<sup>th</sup> CPC w.e.f. 01.01.2016

Basic Pay x multiplication of 2.57

35250x2.57 = 90592.50 rounded off to Rs. 90593/-

Next Higher stage in Pay Matrix level 12 is Rs. 91400/-

Hence, the pay fixed @ 91400 in Level 12 of Pay Matrix w.e.f. 01.01.2016

Sl. No	Period		Basic Pay in Level 12
	From	To	
1.	01.01.2016	30.06.2016	91400
2.	01.07.2016	30.06.2017	94100
3.	01.07.2017	30.06.2018	96900
4.	01.07.2018	30.06.2019	99800
5.	01.07.2019	11.12.2019	102800

*Signature*

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*Signature*  
CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED  
UNDER RTI



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**Minutes of the Screening Committee for implementation of the Modified Assured Career Progression Scheme (MACPS) held on 18<sup>th</sup> November, 2019**

The meeting of the Screening Committee was held on 18<sup>th</sup> November, 2019 at 1100 hrs. in the Board Room to consider the financial upgradation under MACPS in respect of Shri A.K Dubey, Internal Audit Officer of Wildlife Institute of India. The following members of the Screening Committee were present:

- |     |                                      |   |                  |
|-----|--------------------------------------|---|------------------|
| (1) | Dr. G.S Rawat, Dean                  | - | Chairman         |
| (2) | Dr. V.P.Uniyal, Registrar            | - | Member           |
| (3) | Dr. Sathyakumar, Scientist G         | - | Member           |
| (4) | Shri P.K. Aggarwal, Deputy Registrar | - | Member-Secretary |

The Committee noted that Wildlife Institute of India adopted the Modified Assured Career Progression Scheme (MACPS) as notified by the Govt. of India, Ministry of Personnel, Public Grievances and Pensions (Deptt. of Personnel and Training) vide O.M No. 34034/3/008-Estt.(D) dated 19.05.2009 vide office order No.2.14/2009-WII dated 23.03.2010. The Committee also gone through the Office Order No. WII/ADM/2019-20/81 dated 25<sup>th</sup> October, 2019 for promotion case of Shri A.K Dubey.

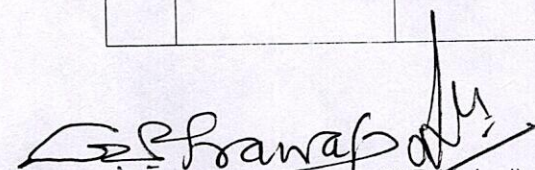
In view of the above position, the case of Shri A.K Dubey for third financial upgradation under MACP was considered by the Screening Committee. The Committee perused the background information provided by the Administration Section placed in file.

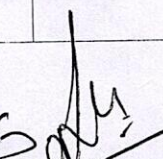
The Annual Confidential Reports (ACRs) in respect of Shri A.K Dubey for the relevant period were also perused by the Committee and observed that their corresponding ACRs have obtained desired level of benchmarking.

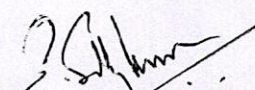
The Bench mark record is Very Good. The Member Secretary informed that there is no vigilance/disciplinary case is pending or contemplated against the officer.

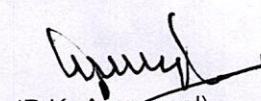
After perusal of all records and deliberations, the Committee recommends that third financial upgradation under the provisions of MACP may be allowed to Shri A.K Dubey as per details given below:

Sl. No.	Name and designation	Date of appointment	Pay Band & Grade Pay (From)	Pay Band & Grade Pay (To)	Effective date of 3 <sup>rd</sup> Financial Upgradation under MACPS
1.	Shri A.K Dubey	12.12.1989	P.B.- 3 Grade Pay 7600	P.B.-4 Grade Pay 8700	12.12.2019

  
(G.S. Rawat)  
Chairman

  
(V.P. Uniyal)  
Member

  
(S. Sathyakumar)  
Member

  
(P.K. Aggarwal)  
Member-Secretary

**ATTESTED**

  
CPIO, Wildlife Institute of India, Dehradun

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UNDER RTI**



**WILDLIFE INSTITUTE OF INDIA  
CHANDRABANI, DEHRADUN**

No. A/2-14/2009-WII

Dated 18.11.2019

**OFFICE ORDER**

The Government of India, Ministry of Personnel, Public Grievances and Pension (Department of Personnel and Training) vide their OM No.35034/3/2008-Estt. (D) dated 19.05.2009 introduced Modified Assured Career Progression Scheme (MACPS) and the Wildlife Institute of India vide office order No. A/2-14/2009-WII dated 23<sup>rd</sup> March 2010 adopted the MACPS for the employees of the Institute.

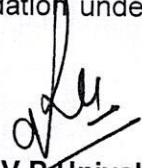
In accordance with the recommendations of the Screening Committee of MACPS, Shri A.K Dubey, Internal Audit Officer is hereby granted financial Up-gradation under the MACPS as per details given below:-

Existing Pay/Grade pay		Financial Upgradation under MACPS			
Pay Band-3	Grade Pay	Pay Band-4.	Grade Pay	Date of effect under MACPS	Remarks
15600-39100	7600	37400-67000	8700 (Pre-revised) Pay Matrix Level 13	12.12.2019	3 <sup>rd</sup> Financial Upgradation

2. The placement in the higher Grade Pay/Grant of financial benefit through Upgradation under MACPS is only on personal basis and shall therefore neither amount to financial/regular promotion nor change the existing designation or seniority position. There shall be no additional financial upgradations for the senior employees on the ground that the junior employees in the Grade has got higher pay/grade pay under the MACPS.

3. On financial Upgradation under the MACP scheme, his pay shall be fixed under the provisions of FR 22 a (1) and clarification No.2 of DOPT OM No.1/1/2008-IC dated 13.09.2008. However, he has to exercise an option to get the pay fixed from the date of financial Upgradation under the MACP scheme or from the date of next increment. Hence, he is required to give his option accordingly. The option should reach to the Deputy Registrar within a period of one month failing which the pay will be fixed from the date of financial Upgradation under MACPS.

This issues with the approval of the Competent Authority.

  
(Dr. V.P. Uniyal)  
Registrar

Shri A.K Dubey  
Internal Audit Officer  
W.I.I.

Distribution:-

1. Finance Officer
2. Personal File/Service Book
3. Guard File

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UNDER RTI



Pwldlife INSTITUTE OF INDIA  
CHANDRABANI, DEHRADUN

A/3-14/89-WII (Part File)

Dated 7 February, 2020

OFFICE ORDER

In continuation of Office Order No. A/2-14/2009-WII dated 18.11.2019, the pay of Shri Arun Kumar Dubey, Internal Audit Officer is hereby fixed as under in Pay Matrix Level 13 in Pay Band 4 with Grade Pay 8700:-

S.no	Period		Basic Pay
	From	To	
1.	12.12.2019	30.06.2020	1,23,100/-

His date of next increment will be 01.07.2020.

Issued with the approval of Competent Authority.

  
(Dr. Monali Sen)  
Registrar

Shri Arun Kumar Dubey  
Internal Audit Officer  
WII



**Distribution:-**

1. Finance Officer
2. Personal File / Service Book
3. Guard File

**ATTESTED**

  
CPIO, Wildlife Institute of India, Dehradun

**INFORMATION PROVIDED  
UNDER RTI**



Sub: Screening Committee Meeting for consideration of Financial Upgradation under Modified Flexible Complementing Schemes (MACPs) in respect of Shri A.K. Dubey, Internal Audit Officer – reg.

The meeting of Screening Committee Meeting was held on 18.11.2019 for consideration of 3<sup>rd</sup> Financial Upgradation under Modified Flexible Complementing Schemes (MACPs) in respect of Shri A.K. Dubey, Internal Audit Officer on completion of 30 years service on 11.12.2019 and due for Upgradation under MACPs w.e.f. 12.12.2019. The recommendations of the Screening Committee are placed at **page 56/c** for consideration and approval please.

~~Registrar~~

~~DWII~~

~~Regd~~

~~Dy. Registrar~~

~~Deputy Registrar~~

18/11/19

18.11.19

18/11/19

O/o is placed for  
signature please.

~~Registrar~~

~~Dy. Registrar~~

18/11/19

18/11/19

for record pl.

~~Dy. Registrar~~

ATTESTED

CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED  
UNDER RTI

~~S.O.~~

02/11/2020

~~Regd.~~



(119)

**WILDLIFE INSTITUTE OF INDIA  
CHANDRABANI, DEHRADUN**

No. WII/ADM/2019-20/81

Dated: 21<sup>st</sup> November, 2019  
29/11

**OFFICE ORDER**

In continuation of Office Order of even number dated 25.10.2019, the pay of Shri A.K. Dubey, Internal Audit Officer is hereby fixed as under in the Pay Matrix Level 12 (PB-3, Grade Pay 7600):

Sl. No.	Period		Basic Pay
	From	To	
1.	01.02.2019	30.06.2019	99,800/-
2.	01.07.2019	11.12.2019	1,02,800/-

The detailed calculation sheet of pay fixation is enclosed. In accordance with the revised Recruitment Rules as notified vide circular No. A/1/3-29/2010-WII dated 1<sup>st</sup> February, 2019 the financial benefits have been made applicable w.e.f. 01.02.2019.

This issues with the approval of the Competent Authority.



o/c  
(Dr. V.P. Uniyal)  
Registrar

**Distribution:**

- (i) Shri A.K. Dubey, Internal Audit Officer
- (ii) Finance Officer
- (iii) Personal File/ Service Book
- (iv) Guard File

Sermg  
29/11/19

Ar  
29-11-19

**ATTESTED**

CPIO, Wildlife Institute of India, Dehradun

**INFORMATION PROVIDED  
UNDER RTI**