

ACTION HISTORY OF RTI REQUEST No.WLIOI/R/E/21/00019**Applicant Name**

M D Gupta

Text of Application

Kindly provide the following information under RTI Act 2005 : 1. Certified photocopy of correspondence side page No. 141- 148/c of File No. WII/ADM/2013-14/020. 2. Certified photocopy of noting side page No. 28 -32/n of File No. WII/ADM/2013-14/020. 3. Certified photocopy of correspondence side page No. 75 to 77/c, 105 to 107/c and 113 to 118 /c of File No. WII/ADM/2015-16/09. 4. Certified photocopy of noting side page No. 37 to 43/n of File No. WII/ADM/2015-16/09. 5. Certified photocopy of correspondence side page No. 392 to 393/c and 419 to 423/c of File No. WII/ADM/2018-19/87 (Part- I). 6. Certified photocopy of noting side page No. 38 to 44/n of File No. WII/ADM/2018 -19/87 (Part - I).

Reply of Application

kindly see the attached cover letter. Supporting documents mentioned in RTI Reply cover letter are being handed over to you by hand on 18.03.2021

SN.	Action Taken	Date of Action	Action Taken By	Remarks
1	RTI REQUEST RECEIVED	03/03/2021	Nodal Officer	
2	REQUEST FORWARDED TO CPIO	04/03/2021	Nodal Officer	Forwarded to CPIO(s) : (1) P.K.Aggarwal
3	REQUEST DISPOSED OF	18/03/2021	P.K.Aggarwal-(CPIO)	

Print

[Print](#)

**Government of India
Wildlife Institute of India, Dehradun
Wildlife Institute of India
P.O.Box-18, Chandrabani, Dehradun, Uttarakhand,**

Dated: 18/03/2021

To

Shri M D Gupta
8/11 Kaulagarh Road
Anand Vihar
DEHRADUN
248001

Registration Number : WLIOI/R/E/21/00019

Dear Sir/Madam

I am to refer to your Request for Information under RTI Act 2005, received vide letter dated 03/03/2021 and to say that *kindly see the attached cover letter. Supporting documents mentioned in RTI Reply cover letter are being handed over to you by hand on 18.03.2021.*

In case, you want to go for an appeal in connection with the information provided, you may appeal to the Appellate Authority indicated below within **thirty days** from the date of receipt of this letter.

Director, WII

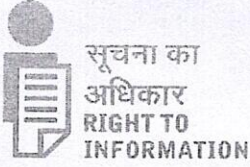
FAA & Director

Address: Wildlife Institute of India Chandrabani Dehradun

Phone No.: 01352646101

Yours faithfully

(P.K.Aggarwal)
CPIO & Deputy Registrar
Phone No.: 01352646110
Email : pka@wii.gov.in



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

WII/RTI/CPIO/2020-21 (Qtr-IV) 108

Dated 18.03.2021

To,

Shri M.D.Gupta
8/11, Kaulagarh Road
Anand Vihar, Dehradun
Phone No. 9837249011
Email: - mdgupta8765@gmail.com

Sub: Information under RTI Act, 2005- reg.

Ref: Your Online RTI No. WLIOI/R/E/21/00019 DATED 03.03.2021

Dear Sir,

With reference to your RTI application cited above under RTI Act, 2005 and the requested information sought by you is attached herewith as Annexure -I to Annexure-VI.

In case, you are not satisfied with the information provided above, you may file an appeal to the First Appellate Authority indicated below within thirty days from the date of receipt of this letter:-

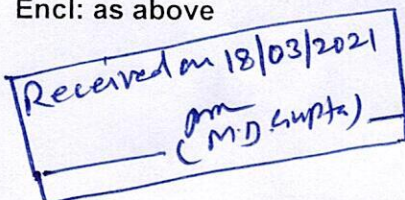
Director, WII
FAA & Director
Address: Wildlife Institute of India, Chandrabani, Dehradun
Ph no-01352640910

Thanking you,

Yours faithfully,

NO & CPIO (RTI)

Encl: as above



Wildlife Institute of India
Chandrabani, Dehradun
Administration Section

No. : A/2-31/2005-WII (Vol- V)

Dated: ^{slw}16 March, 2021

Sub: Information under Right to Information Act-2005

Ref : CPIO Note dated 04.03.2021 providing information on the RTI application of Shri M.D Gupta

Information required:- The information under RTI Act 2005 on the above quoted reference is furnished below :-

Point No	Point-wise information sought	Reply of WII
i	Certified photocopy of correspondence side page no.141-148/c of File No.WII/ADM/2013-14/020	The required information is furnished in Annexure I
ii	Certified photocopy of noting side page no.28-32/n of File No.WII/ADM/2013-14/020	The required information is furnished in Annexure II
iii	Certified photocopy of correspondence side page no.75 to 77/c,105 to 107/c and 113 to 118/c of File No.WII/ADM /2015-16/09	The required information is furnished in Annexure III
iv	Certified photocopy of noting side page no.37 to 43/n of File No.WII/ADM/2015-16/09	The required information is furnished in Annexure IV
v	Certified photocopy of correspondence side page no.392 to 393/c and 419 to 423/c of File No.WII/ADM/2018-19/87 (Part-I)	The required information is furnished in Annexure V
vi	Certified photocopy of noting side page no.38 to 44/n of File No.WII/ADM/2018-19/87 (Part-I)	The required information is furnished in Annexure VI

Rajni
16/03/2021
(Rajni)

Admin Assistant

Section Officer
16/3/2021

SO
16.3.2021
Deputy Registrar
Rajni

20/02/2020¹⁴⁸

To,

The Director
Wildlife Institute of India
Dehradun

Subject: Retention of residential accommodation

Sir, After completing my tenure at WII on 20/02/2020 and after availing terminal leave I will be joining my parent cadre. It is requested that I may be allowed to retain my residential accommodation for a period of six months for use of my family.

Yours faithfully,

Pratap Singh
(PRATAP SINGH)

Registrar

20/02/20

Es. officer
24/2

27/2/2020

ATTESTED

in file Wildlife Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

25/2/2020

25/2/2020
B. J. m.

कुलसचिव/Registrar

प्रेषण सं./Despatch No. 503

दिनांक/Date 24/2/20

DWII OFFICE
DIARY NO.: 368
DATE: 24/02/20

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

Dated: 21.02.2020

NO. WII/ADM/2013-14/020

OFFICE ORDER

In accordance with the provision laid down vide Govt. of India, Department of Personal and Training OM No. 14028/7/97-Estt. (L) dated 07/10/1997 and further clarified by OM No. 31011/4/2008 dated 23.09.2008, the sanction of the Competent Authority is hereby conveyed for payment of Rs. 87,516/- (Rupees Eighty Seven Thousand Five Hundred Sixteen only) to Dr. Pratap Singh, Scientist-G on account of encasement of 10 days earned leave for availing LTC by his son for the Block Year 2018-21.

The expenditure on this account will be met from the salary head for the year 2019-20.

This bears approval of the Competent Authority.

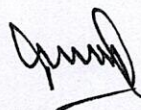
Dr. Pratap Singh
Scientist-G

O/c


(Dr. Monali Sen)
Registrar

Distribution:

- ✓ 1. Finance Officer
2. Service Book
3. Guard File



ATTESTED

CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

No. WII/ADM/2013-14/020

Dated: 25th February, 2020

OFFICE ORDER

Consequent upon completion of deputation tenure in Wildlife Institute of India, Dehradun on 20.02.2020, Dr. Pratap Singh, IFS (AGMUT:1985) is hereby relieved from Wildlife Institute of India, Dehradun on 20.02.2020 (A/N). Further, the officer is hereby granted Terminal leave for 05 days from 21.02.2020 to 25.02.2020 in accordance with Government of India, DoPT OM No. 14017/06/2017-AIS-II dated 09.02.2018. He will report to MoEFCC as his cadre controlling authority on 26.02.2020 for his further posting.

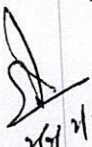
This bears approval of the Competent Authority.

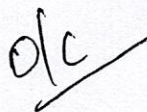

(Dr. Monali Sen)
Registrar

✓ Dr. Pratap Singh, IFS
(AGMUT:1985)

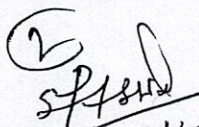
Copy to:-

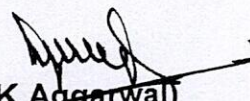
- (1) The Principal Chief Conservator of Forests, Government of Arunachal Pradesh, Itanagar.
- (2) The Director (IFS Division), Government of India, Ministry of Environment, Forest and Climate Change, Indira Paryavaran Bhawan, Jor Bagh Road, Ali Ganj, New Delhi -110003.
- (3) Finance Officer, Wildlife Institute of India, Chandrabani, Dehradun


26/2/2020

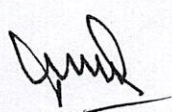

o/c




26/2/2020


(P.K. Aggarwal)
Deputy Registrar
ATTESTED

INFORMATION PROVIDED
UNDER RTI


CPIO, Wild Life Institute of India, Dehradun

25.02.2020

145

The Director
Wildlife Institute of India
Dehradun

Subject: Terminal leave

Ref: My letter dated 20th Feb 2020

Sir,

With reference to my letter under
reference my terminal leave period
may be reduced to five days i.e. from
21st Feb 2020 to 25th Feb 2020.

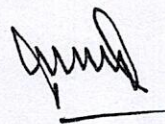
Yours faithfully.

Pratap Singh
(PRATAP SINGH).

Register
Approved. May process.
25/02

Ry. R.
25/2/2020

INFORMATION PROVIDED
UNDER RTI



ATTESTED

Wildlife Institute of India, Dehradun

APPLICATION FOR GRANT OF L.T.C. ADVANCE

1. Name of the Government Servant PRATAP SINGH
2. Designation SG
3. Emp. Code No.
4. Telephone / Intercom No. 941112296
5. E-Mail address pratapsiugh6019@gmail.com
6. Date of entering the Central Govt Service 1985
7. Pay and Grade Pay 2,24,400/-
8. Whether Permanent or Temporary Permanent
9. (a) Home Town as Recorded in the Service Book : AGRA.
(b) Nearest Railway Station :
10. Whether wife / husband is employed & if so, : YES / NO ✓
whether entitled to L.T.C. : YES / NO ✓
11. Whether the concession is to be availed for visiting : YES / NO
home town, and, if so Block Year for which L.T.C. : Block Year _____
is to be availed.
12. If the concession is to visit "ANYWHERE IN INDIA" : Place Goa
name the place to be visited and Block Year for : Block Year _____
which L.T.C. is to be availed. :
13. Nature of leave from to
OR
* Proposed date for onward & return journey I/I Week of March 2020
14. Single Rail/Bus fare from the HQ to Home Town/ :
Place of visit by shortest route.
15. Persons in respect of whom L.T.C. is proposed to be availed:-

Sl. No	Name	Age	Relationship
1.	DHRUV	23	SON

16. Amount of advance required Rs. 50,000/-
17. I declare that the particulars furnished above are true and correct to the best of my knowledge. I undertake to produce the tickets for the outward journey within ten days of receipt of the advance. In the event of cancellation of the journey or if I fail to produce the tickets within 10 days of the receipt of the advance, I undertake to refund the entire advance in one lumpsum.
18. No other benefit, other than air travel has been availed of as a part of any package offered by any airlines.

ATTESTED

Phingh

CPIO, Wildlife Institute of India, Dehradun

Dated : 17/02/2020

(Signature of the applicant)

* Applicable in case of advance required for family members only.

17/2/20

S.O

DEAN, FWS OFFICE
DIARY NO. : 169
DATE: 17.2.20

CHECK LIST (Accounts Section)

1. Amount entitled for Reimbursement : Fare Rs.....X 2 X (No. of tickets)

2. Advance admissible (90% of the amount i.e. Rs.)

Advance of Rs.may be sanctioned.

Dealing Hand.

Finance Officer

=====

CHECK LIST FOR ADMIN SECTION

L.T.C. advance to Dr. Preet Singh (2018-21)

- ✓ 1. Block Year / Calendar Year : 2018-21
2. Home Town / A place anywhere in India : A place anywhere in India
3. a) For whom advance is applied for : Son (Mr. Dhruv)
- b) Total number of persons : 01
4. Specific grounds warranting sanction : for both/ onwards/ return journey of advance under Rule G.F. 235 (2) (iii) (a)
5. Leave application received : Yes / No
6. Amount of advance : Rs. 50,000/-
7. Temporary / Permanent : Permanent (deputation)
8. If temporary (Surety bond produced) : Yes / No
- Necessary entry has been made in the L.T.C. Advance Register.

He/She is eligible for L.T.C. for the Block/Calendar Year 2018-21

We may sanction the advance as per fair sanction letter placed below for approval & signatures of Admin Officer please.

[Signature]
Dealing Hand/Section Officer)

[Signature]
P. K. Singh
Dy. Registrar
भारतीय वन्यजीव संस्थान
Wildlife Institute Of India
Chandrabani, Dehradun-248001

L.T.C. Advance of Rs.Rupees

Dated: 17/2/20

ATTESTED

[Signature]
Registrar/H.O.O. or Director WII

CPIO, Wildlife Institute of India, Dehradun

INFORMATION PROVIDED

17 *Pratap*
Date : 17/02/2020

(14)

APPLICATION FOR ENCASHMENT OF EARNED LEAVE FOR L.T.C. PURPOSE CLAIMED FOR THE BLOCK YEAR : 2018-2021		
1	Name of the officer	PRATAP SINGH
2	Designation	SG
3	No of days claimed for encashment	10 DAYS
4	Period of EL/CL applied during LTC	NA.
5	EL balance at credit	315
6 (i)	Pay Level	
6 (ii)	Basic Pay	2,24,400/-
6 (iii)	D.A. (17.%)	38148/-
6(iv)	Total	262548/-
7	Amount claimed for encashment of 10 days (Will be filled up by the office)	87516/-

[Signature]

ATTESTED

CPIO, Wild Life Institute of India, Dehradun

[Signature]

Signature

PRATAP SINGH

Name of the Govt. Servant

Designation SG

INFORMATION PROVIDED
UNDER RTI

To,

The Director
Wildlife Institute of India

Sir,

My tenure in Wildlife Institute is ending on 20th Feb 2020. As on today I have not received intimation regarding my posting from my cadre controlling authority, MOEFCC. Hence I request that I may be granted transfer grant and fare for travel to Delhi which will be adjusted against final posting order and joining to the place of posting.

I also request that I may be granted 20 days terminal leave before proceeding to join my place of posting/Delhi.

DWII OFFICE	
DIARY NO.:	355
DATE:	20/02/20

[Signature] ATTESTED
CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

Yours Faithfully.
Pratap Singh
(PRATAP SINGH)
Scientist G

FINANCE SECTION	
Incoming Files	3171
Diary No.	20/02/2020

Registrar
20/2

[Signature] 20.2.20
Shri Thapajee
F.O.
Process early
20/2/2020

[Signature]
20/2/2020

cc: P. S. D. Regr.

[Signature]
20/02/2020
Sh. S. S. S. S.

Annexure-2

Dated: 18.02.2020

1. Dr. Pratap Singh, Scientist-G has requested to avail LTC for his son Sh. Dhruv for the Block Year 2018-21 to visit Goa as Anywhere in India on I/II week of March, 2020 (page 144-143/c). He also requested for 10 days of earned leave encashment (page 142/c). Both LTC and leave encashment are due to him. In accordance with the provision laid down vide Govt. of India, Department of Personal and Training OM No. 31011/4/2008 dated 23.09.2008 encashment of ten days earned leave can be given to any central government officer/employee and can avail 60 days encashment during the entire service. Further, Dr. Pratap Singh is going to repatriate on 20.02.2020 after completion of his deputation tenure from the Institute.

The above LTC encashment shall not be deducted from earned leave encashment at the time of retirement of the officer.

The calculation of leave encashment is as follows:

Basic Pay	- Rs. 2,24,400/-
D.A. (17%)	- Rs. 38,148/-
Total	- Rs. 2,62,548/-
10 days encashment-	Rs. 87,516/-

Therefore, an amount of Rs. 87,516/- (Rupees Eighty Seven Thousand Five Hundred Sixteen only) may be sanctioned towards E. L. encashment.

Submitted for approval Please.

(Srikant Singh Negi)

Section Officer leave encashment amounting to Rs. 87516/- and L.T.C. adv. by his son & Dr. Pratap Singh, Scientist 'G' may be approved. Submitted for approval please.

Dy. Registrar

May be considered & approved.

(M.D. Gupta)
18/02/2020

Registrar

18.2.2020
Dr. Registrar

Plz. check rules provision.

ATTESTED

INFORMATION PROVIDED
UNDER RTI

20/2/2020

Sh. S. Sharma
CPIO, Wild Life Institute of India, Dehradun

Proposal for payment of leave encashment and L.T.C. advance has been scrutinised.
[Contd.]

Contd from pre page

Following payments are admissible to
Dr. Pardeep Singh Scientist G.:-

(1) 10 days leave Encashment Rs. 87,516/-

(II) 90% LTC advance of Rs. 50,000/- Rs. 45,000/-

Total amount Rs. 1,32,516/-

Submitted for approval please

Sanjay
20/2/2020

Registrar

20/2/2020

Dy. H.

21/02

Registrar

21/02

INFORMATION PROVIDED
UNDER RTI

Ry. R.

ATTESTED

PIO Wild Life Institute of India Dehradun

Office order of 10 days leave encashment approved by
the competent Authority at page 29/N. in respect of Dr. Pardeep Singh
has been prepared & placed for signature please.

S.O. 22/2/2020

Dy. Registrar

Srikanth

22/2/2020

Sanjay
21/02/2020

2.

Dr. Pratap Singh, IFS (AGMUT: 1985) was on deputation at this Institute from 21.02.2014 and his present tenure is being completed on 20.02.2020. The officer requested to grant him terminal leave of twenty days with a ground that his posting order yet to be received from MoEFCC (page 139/c). As per Government of India, DoPT OM. dated 20.05.1987 and 09.02.2018 provides that on reversion from central deputation, the concerned officer might be allowed leave not exceeding two months by the concerned ministry/department (page 141-140).
139-

3.

In view of above the officer may be granted twenty days of leave from 21.02.2020 to 11.03.2020. The above leave will be debited from his earned leave account. The Leave Salary will be borne by borrowing organization i.e. WII. Draft relieving order is placed for approval please.

Submitted for approval please.

4.

Section Officer Forwarded for kind approval please.

(M.D. Gupta)

(Srikant Singh Negi)
22/2/2020

23/02/2020

Section Officer
Deputy Registrar

For approval please.

5.

Registrar

ATTESTED

24/2/2020

CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

25/02

Registrar

25/2/2020

for issue of o/o R.

Dy. R.

5/2

corrected copy of office order is being forwarded for approval and signature please.

25/2/2020

कुलसचिव/Registrar

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प्रेषण सं./Despatch No.

दिनांक/Date

24/2/20

24-2-20

DWII OFFICE

DIARY NO.: 270

DATE: 24/02/20

R.T.O

From page 28/v -

8

Find corrected copy of o/o relieving order
is placed for signature please

Amul
25/2/2020

Registrar

In
25/2/2020

Dy. R.

Amul
25/2/2020

SD

m
25/2/2020

Rajni

Rajni
25/2/2020

Amul

ATTESTED

CPIO Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

Next
page

Dated 19.03.2020

9.

Reference to the application received from Dr. Pratap Singh, Scientist G who has completed his deputation tenure in WII on 20.02.2020 requesting to retain residential accommodation for a period of six months for use of his family. As per Government rule the officer is eligible for six months retention of accommodation on normal licence fee upto 20.08.2020. A copy rules position is placed at **page 149/c**.

Submitted for approval please.

Rajni
19/03/2020
Rajni

Section Officer

In view of details provided above at Para 9 Dr. Pratap Singh, Scientist 'G' may be allowed to retain Govt. accommodation for a further period of ~~six months~~ six months effective from ^{his} repatriation i.e. from 20-2-2020 to 20-8-2020 on a normal licence fee as per the Provision of Govt. rules. Submitted for consideration please.

Deputy Registrar

M
(M.D. Gupta)
19/03/2020

Dr. Pratap Singh, RS on repatriation to his parent department on 20.02.2020 (after completion of deputation tenure in WII) may be allowed retention of W.I.I. quarter for a period of Six Months from 20.2.2020 to 20.8.2020 on a normal HLF as per Govt Rules.

Registrar

Gurpreet
22/5/2020
D.Y.R.

For kind approval.

INFORMATION PROVIDED
UNDER RTI

DWH

26/5

ATTESTED

CPIO Wild Life Institute of India, Dehradun

Registrar

26/5

D.Y.R.

Rajni

Gurpreet
27.5.2020

कुलसचिव/Registrar
प्रेषण सं./Despatch No. 115/
दिनांक/Date 22/5/20

DWII OFFICE
DIARY NO.: 533
DATE: 26/05/2020

Annexure-3

75

To

The Registrar
Wildlife Institute of India
Chandrabani, Dehradun

Subject: Contractual Engagement in wildlife Institute of India under various Projects of the Institute/Grant-in-aid during the Financial Year 2018-19 – reg.

Ref: Your letter No. A/2-1/2007- WII dated 24th March, 2018

Sir,

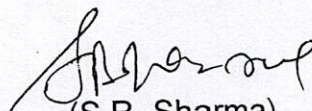
This is with reference to your letter quoted under reference The following is submitted as per the prescribed format provided by the institute:.

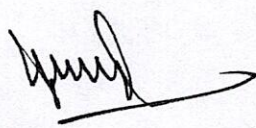
i	Total No of day of contract	—	67 days
ii	Number of weekly off/holidays	—	16 / 3
iii	Number of days actually worked in HQ	—	30
iv	Number of days on outdoor duties (field/Tour)	—	1
v	Number of days Leave availed	—	01 i) 02
vi	Number of days absent	—	07 - 07 days forgett Log in & Log out - punch ii) 05 days forgett Log out - punch.

Thanking your.

Yours faithfully,

Dated: 26th March, 2018


(S.R. Sharma)
Internal Audit Consultant


ATTESTED

PIO Wildlife Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

To

The Registrar

W.I.I. Dehradun

Subject: — Extension of period of Contract
— xx — xx —

Sir,

With due respects, I am to submit that my present period of contract will expire on 31-3-18. I am willing to serve the Institute for one year more. It is, therefore requested that my period of contract may kindly be extended for one year from 1-4-18 to 31.3.19.

With regards.

Yours faithfully,

S.R. Sharma
Internal Audit Officer
on contract

INFORMATION PROVIDED
UNDER RTI

Amal

ATTESTED

CPIO, Wild Life Institute of India, Dehradun

Date
6.3.18

D Code 2067

94117-68554

(77)

Wildlife Institute of India
Chandrabani - Dehradun
NO-DUES CERTIFICATE

It is requested to kindly forward the list of dues/items outstanding against Shri/Ms/Dr/ Shri Sewaram Sharma, Consultant (I.A.O) on contract of this Institute who is being relieved from the Contract services of this Institute.

S No.	Section	Dues/ Items (If required a separate list may be attached)	Signature
1.	Administration Section	No Dues.	<i>[Signature]</i>
2.	Finance Section	No dues.	<i>[Signature]</i>
3.	IT and RS & GIS Cell	<i>[Handwritten: GIS, CC, U.S. etc.]</i>	<i>[Signature]</i>
4.	Library & Documentation Centre	No dues <i>[Handwritten: CB, books, 2, 14, 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 57, 58, 59, 60, 61, 62, 63, 64, 65, 66, 67, 68, 69, 70, 71, 72, 73, 74, 75, 76, 77, 78, 79, 80, 81, 82, 83, 84, 85, 86, 87, 88, 89, 90, 91, 92, 93, 94, 95, 96, 97, 98, 99, 100]</i>	<i>[Signature]</i>
5.	Central Store	No dues	<i>[Signature]</i>
6.	Academic Cell	No Dues	<i>[Signature]</i>
7.	Academic Cell Store	No Dues	<i>[Signature]</i>
8.	Research Coordinator	No dues	<i>[Signature]</i>
9.	Hostel Warden	No dues	<i>[Signature]</i>
10.	Asstt. Estate Officer	No dues	<i>[Signature]</i>
11.	Wildlife Forensic & Conservation Genetics Lab	No dues	<i>[Signature]</i>
12.	Research Lab	No Dues	<i>[Signature]</i>
13.	EPABX Operator	No dues	<i>[Signature]</i>
14.	Manager Union Bank of India	No Dues	<i>[Signature]</i>
15.	Audio Visual & Wildlife Extension Cell	No dues	<i>[Signature]</i>
16.	PI of Concerned Research Project (For Researchers Only)	↓	
17.	Course Director - M.Sc. (For M.Sc. Students Only)	↓	
18.	Course Director - Diploma (For Diploma Trainees Only)	↓	
19.	Course Director - Certificate (For Certificate Trainees Only)	↓	

ATTESTED

INFORMATION PROVIDED UNDER THE

Wild Life Institute of India, Dehradun

[Signature]
(P.K. Aggarwal)
Administrative Officer

Subject: Extension of services of Shri S.R. Sharma, I.A.O. (105)

The present term of Shri S.R. Sharma I.A.O. (On contract) will expire on 30/09/19. His services may also be utilized for various accounting works, checking of cash-book of projects, T.A. Bills and cash accounts examining various files/matters pertaining to accounts referred by the registrar, DWLI and various project investigators. These services are in addition to his duties assigned in the capacity of I.A.O. So even if new IAO is recruited on deputation basis we may engage him at least for a period of six months beginning from 1st October 2019.

Submitted for kind approval.

plh

13.09.19

INFORMATION PROVIDED
UNDER RTI

DWLI
ATTESTED

CPIO, Wild Life Institute of India, Dehradun

Approved as proposed. (Registrar)

Pl. get orders issued for extension of Shri Sharma for 6 months w.e.f. 01.10.2019.

Registrar

Dr. Registrar

Pl. take necessary action early.

plh
13.09.19

13/IX/19



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

106

File No. WII/ADM/2015-16/09

Dated 30.10.2019

To,

✓ Shri Sewa Ram Sharma
Shree Durga Enclave Lane No-1
Near Hill New Apartments,
P.O Kandoli, Sahastradhara Road,
Dehradun

Sub: Handing Over the charge of Internal Audit Officer of the Institute - reg.

Sir,

This is to inform you that as Shri A.K Dubey has been promoted to the post of Internal Audit Officer vide WII Office Order No. WII/ADM/2019-20/81 dated 25.10.2019.

You are requested to kindly hand over the charge of Internal Audit Officer to Shri A.K Dubey and No Dues Certificate may be obtained from all concerns and submitted to the Institute.

Thanking You,



Yours faithfully,

(P.K Aggarwal)
Deputy Registrar

Copy to: Shri A.K Dubey, Internal Audit Officer for information and necessary action.

ATTESTED

पत्रपेटी सं० 18, चन्द्रबनी, देहरादून - 248 001, उत्तराखण्ड, भारत
Post Box No. 18, Chandrabani, Dehradun - 248 001, Uttarakhand, INDIA
ई.पी.ए.बी.एक्स : +91-135-2640114, 2640115, 2646100 फैक्स : 0135-2640117
EPABX : +91-135-2640114, 2640115, 2646100 Fax : 0135-2640117
ई-मेल/E-mail : wii@wii.gov.in वेब/Website : www.wii.gov.in

Wildlife Institute of India, Dehradun

INFORMATION PROVIDED

To
The Registrar
Wild Life Institute of India,
Dehradun

Subject: — Engagement as consultant in
W.I.I. Dehradun.

Respected Madam,

With due respects, I am to submit that I was engaged as Internal Audit Officer on contract in the Institute w.e.f. 17.1.2017. Extension of my engagement was granted by the Director W.I.I. from 1-10-19 to 31-3-2020 (Copy enclosed). It was intimated to me vide letter no. W.I.I./ADM/2015-16/09 dated 30-10-19 that Shri A.K. Dubey has been promoted to the Post of Internal Audit Officer and to hand over the charge of I.A.O. to him and submit NO dues Certificate from all concerned, which was complied by me. (Copy of handing over charge is enclosed).

I am a retired employee of Indian Audit and Accounts Deptts (C & A.G.) of India. I offer my services to serve the Institute as consultant for further period.
It is therefore humbly requested that my request may kindly be considered sympathetically and allowed.
With regards.

Yours faithfully
Shri Ravi Sharma
(Senior Ravi Sharma)

CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED UNDER RTI

2/2. put up as concerned file by concerned, as per notelint copy attached

16/01/20

Reg

कुलसचिव/Registrar
149
प्रेषण सं/Despatch No.
दिनांक/Date 16/1/20

URGENT

R. At up with
Comment

16.1.20

17/1/20

Ravi Sharma

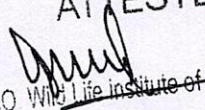
Dated

16.1.2020

Shri Ravi Sharma

Encl. —

9. During the period of engagement, the engagee can be transferred from one place, project and section to another place at the discretion of the Institute.
10. In case, in future, any vacancy exists against any sanctioned or regular post or is required to be filled up, then the engagee will not be entitled to any preference against such vacancy, simply on the ground of having worked under the project/Institute on a contractual basis.
11. The engagee shall be entitled for 20 days leave during the contract period and these will not be carried forward, if not used and un-availed portion of leave will automatically lapse at the end of the contract period. Besides the above, any other kind of leave will not be admissible.
12. The contractual engagement shall not confer any right of any employment in the Institute subsequent to the initial engagement. Also the engagee will not be offered any lien with the Institute and will not have any permanency in the Institute.
13. The engagee shall abide by such other rules and conditions of service as may be prescribed by the Institute, from time to time.
14. The engagement will be subject to satisfactory medical-fitness report, in the prescribed form of civil hospital.
15. The engagee shall not be entitled to any retirement benefits as applicable to permanent employees of the Institute.
16. The contractual engagee will not be normally eligible for campus housing. However, the residential accommodation may be provided depending upon availability of quarters in the campus. In case the residential quarter is offered to a contractual employee, House Charges as applicable will be deducted from the consolidated emoluments of the contractual engages.
17. Your attendance in the Institute will be marked through Biometric Attendance System.
18. The conduct rules as applicable to the contractual employees of the Institute will apply

ATTESTED

CPIO Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI



Terms and condition for Contractual Engagement

1. Contractual engagement would be on a full time basis and during the period of engagement the engage shall not been entitled to engage in any part time assigned for to take up any employment, engagement of whatsoever nature either of full time or on part-time basis.
2. Contractual engagement shall be for a period of one year. The tenure of the contract may be extended for further period (s) depending upon performance evaluation by the Institute and functional needs and funds availability in the project/programme.
3. Contractual engagement can be discontinued at any time by giving one month's notice or payment in lieu thereof and by the Institute without assigning any reason thereof. Similarly, the contractual engage may terminate the contract in between/during the contractual period, by giving one month's notice or notice or wages in lieu thereof will be forfeited.
4. Contractual engagement if not terminated earlier then on the expiry of contractual period will automatically come to end for which no separate termination letter or notice will be given.
5. Contractual engagement will not entitle towards any regular employment in the services of institute, or to claim any absorption or regularization in the Institute's services.
6. Consolidated emoluments will be applicable as per the offer of contractual engagement. The engage will not be entitled to any other allowances, perks, perquisites or benefits as admissible to regular employees of the Institute, except where specifically provided as admissible.
7. Duty hours will be at par with other regular employees of the Institute but the contractual engage will be liable to attend office as and when required in the public interest or in the interest of the Institute or due to exigencies of work.
8. If engagee is required to travel as part of duty on official work, he/she shall be paid travel allowance as admissible to equivalent class of employees in the Institute.

ATTESTED

CPIO, Wild Life Institute of India, Dehradun



INFORMATION PROVIDED
UNDER RTI

(115)

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

No. WII/ADM/2015-16/09

Dated 25 February, 2020

OFFICE ORDER

With the approval of Competent Authority (In reference to his application dated 16.01.2020) Shri Sewa Ram Sharma is hereby engaged on contractual basis as Section Officer in the Institute at a consolidated emoluments of Rs.40,072/- (Rupees forty thousand and seventy two only) for a period of one year from the date of his joining the Institute.

The terms and conditions of the above contractual engagement are enclosed herewith. In case the enclosed terms and conditions are acceptable to him, he is to sign and submit the copy of the same as token of his acceptance thereof; failing which this offer will be treated as cancelled and will stand withdrawn automatically.



Monali Sen
(Dr. Monali Sen)
Registrar

To,

Shri Sewa Ram Sharma
Shree Durga Enclave Lane No.1
Near Hill View Apartments
P.O Kandoli, Sahastradhara Road
Dehradun – 248001
Ph no-9411768554

Copy for information to:-

1. Finance Officer
2. Personal File
3. Guard File

ATTESTED

[Signature]
CPIO, Wildlife Institute of India, Dehradun

[Signature]
25/2/2020

INFORMATION PROVIDED
UNDER RTI

116

ACCEPTANCE


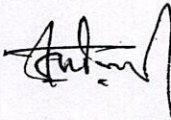
I have gone through and understood the above terms and conditions as per Office Order No. WII/ADM/2015-16/09 Dated 25 February, 2020 and I hereby agree to abide by the same and it is fully understood and accepted by me, that the same are binding upon me.

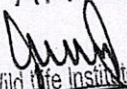

Signature

Dated: 2-3-2020

Place: Dehradun

Witness

1. P.S. Dhamanda 
W.I.I. 24/3/2020
2. देवेश्वर (प्रसाद) 

ATTESTED

CPIO, Wild Life Institute of India Dehradun

INFORMATION PROVIDED
UNDER RTI

To

The Registrar,

W.I.I. Dehradun

Respected Madam,

With reference to office order no. W.I.I./
ADM/2015-16/09 dated 25th Feb. 2020.

I hereby submit my joining report
on 2-3-2020 (FN) as section officer in
the Institute. Acceptance of terms and
conditions of contractual engagement
is also enclosed.

Dated

2.3.2020

Yours faithfully,

(Signature)
(Suresh Kumar Sharma)

(Signature)
plz- process

(Signature)
2/3/2020

(Signature)
2/3/2020

(Signature)
12/03/2020
Rajni

ATTESTED

(Signature)
CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

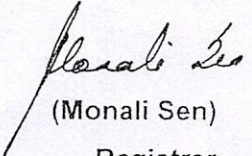
No. WII/ADM/2015-16/09

Dated: 11.03.2020

OFFICE ORDER

In continuation to the Office Order no. WII/ADM/2015-16/09 dated 25th February, 2020 and with the approval of competent Authority Shri Sewa Ram Sharma, engaged on contract basis as Section Officer w.e.f. 02.03.2020 is hereby posted in Finance Section until further orders.

Issued with the approval of the Competent Authority.


(Monali Sen)
Registrar

To,

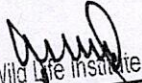
Shri Sewa Ram Sharma,
Shree Durga Enclave Lane no.1,
Near Hill View Apartments,
P.O.Kandoli, Sahastradhara Road,
Dehradun

कुलसचिव/Registrar
भारतीय वन्यजीव संस्थान
Wildlife Institute of India
देहरादून/Dehradun

Copy to:-

1. Finance Officer, WII for necessary action
2. Personal File
3. Guard File

ATTESTED


CPIO, Wildlife Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

Dated 17.01.2020

Shri Sewa Ram Sharma was engaged as Consultant on contract basis at Wildlife Institute of India vide office order No.WII/ADM/2015-16/09 dated 09th October, 2019, ^{his} period of engagement was upto 31.10.2019.

Further, Vide Office Order No.WII/ADM/2019-20/81 dated 25.10.2019, Shri Arun Kumar Dubey has been promoted to the post of Internal Audit Officer. Accordingly, vide office letter dated 30.10.2019 (page 102/c) the Institute directed to Shri Sewa Ram Sharma, Consultant to hand over the charge of IAO to Shri A.K Dubey which has complied by him.

Now, Shri Sewa Ram Sharma has submitted his representation dated 16.01.2020 at page 107/c to provide his services to the Institute as a Consultant.

Submitted for further orders please.

Rajni
17/01/2020
Rajni

Section Officer Representation of Sh. Sewa Ram Sharma for consideration of his services in will as a consultant is being forwarded for further directives please.

(MD Gupta)

20/01/2020

Deputy Registrar

कुलसचिव/Registrar
प्रेषण सं./Despatch No. 212
दिनांक/Date 21/1/20

From Jan. 2017 to Oct. 2019. Dated: 21.01.2020

Shri Sewa Ram Sharma worked in WII as Consultant (Internal Audit Officer) and at the time of promotion to the post of IAO in WII by a regular employee, his contractual services were not continued. The present age of Shri Sewa Ram Sharma is above 71 years as on date

Shri Sharma is requesting for a contractual appointment as Consultant. His biodata is placed at page 77-75/c. He was retired as Supervisor on 30.11.2009 from Indian audit and accounts department, Chandigarh, Haryana.

Submitted please.

ATTESTED

INFORMATION PROVIDED

Deputy Registrar

Wild Life Institute of India, Dehradun
Registrar

P.T.O.

In continuation to previous page, it is being submitted that Sri. Sharma was given 1 month extension upto 31.10.2019 (F/A on page no. 32) & termination was decided after promoting Shri. A. Duley to IAO post (F/B on page no. 34)

Therefore Shri. Sharma can be considered for contractual engagement in present vacant post available in the institute. 2 post is already vacant & 2 more will be vacant on 1st Feb 2020.

For kind approval.

Per
29/1/2020

DW/II OFFICE

162

DATE: 29/1/2020

DATE: 29/1/2020

DW/II

[Signature] 29/1/20

Registrar

Pls. process for engaging Shri. Sharma on contractual basis at level of section officer vacant post.

ATTESTED

INFORMATION PRO
UNDER RTI

Per
31/1/2020

Central Institute of India, Dehradun

[Signature]
By. Registrar

Recd process

[Signature]
6.2.2020

[Signature]
S.O

07/02/2020

Rejmi

from page 38/n: -

WII/ADM/2015-16/09

Dated 10.02.2020

1. An application received from Shri Sewa Ram Sharma is placed at page 107/c regarding contractual engagement as consultant in WII, Dehradun. On his application Shri Sewa Ram Sharma stated that he was engaged in the Institute on Internal Audit Officer on contract basis w.e.f 17.01.2017 and his engagement was extended time to time by the Institute authorities. His last contractual term was up to 31.10.2049 which is already expired as on date.

?

2019

2. On implementation of DWII's approval at page 38/n, Shri Sewa Ram Sharma may be given offer of appointment for the post of Section Officer on contract basis for a period of one year on the last paid consolidated emoluments of Rs.40,072/- per month.

3. Shri Sewa Ram Sharma has already given his willingness to work in the Institute vide his application at page 107/c.

4. Approval may please be accorded for contractual engagement of Shri Sewa Ram Sharma for a period of one year on a consolidated emoluments of Rs.40,072/- per month.

5. Submitted please.

ATTESTED

INFORMATION PROVIDED
UNDER RTI

Rajni
10/02/2020
Rajni

Section Officer

6. In view of details provided above and application received from Sh. Sewa Ram Sharma (Page 107/c) contractual engagement of Sh. Sewa Ram Sharma for a period of one year on a consolidated emoluments of Rs.40,072/- (Rs. Forty Thousand Seventy Two) may please be approved.

7. Submitted for approval please.

Deputy Registrar

D.T.O

CM-D. Gupta
S.O.
10/02/2020

कुलसचिव/Registrar
प्रेषण सं./Despatch No. 465
दिनांक/Date 11/2/20

From page 39/n

WII/ADM/2015-16/09

Dated 10th February, 2020

The proposal at page 39/n for engagement of Shri Sewa Ram Sharma to work on contract in the Institute on a monthly consolidated emoluments of Rs. 40,072/- may be considered and approved. The contractual tenure may be for a period of one year.

[Signature]
Deputy Registrar

Registrar

For kind approval.

[Signature]
12/2/2020

DWI OFFICE	
DIARY NO.:	237 (237)
DATE:	12/02/20

8.

9.

[Signature]
DWI

10.

[Signature]
Registrar

[Signature]
12/2/2020

11.

[Signature]
Dy. Regstr.

cc. put up o/o.

[Signature]
12/2/2020

12.

[Signature] Mean time order.

[Signature]
13/2/2020

13.

[Signature] Draft office order in respect of Shri Sewa Ram Sharma as section officer on contract.

[Signature]
13/02/2020

[Signature]
Section officer

INFORMATION PROVIDED
UNDER RTI

ATTESTED

[Signature]
CPIO, Wild Life Institute of India, Dehradun

14.

Draft office order in re contractual engagement of Sh. Sewa Ram Sharma is being forwarded for approval and signature please.

M. D. Gupta
24/02/2020

Deputy Registrar
please.

For approval and signature

M. D. Gupta
17.2.2020
Dy. Regr.

Registrar

In 24/2/2020

Dy. R.

M. D. Gupta
24/2/20

S.D.

M. D. Gupta
24/02/2020

15.

Registrar's corrections on office order has been made for signature and approval please.

Rajni
24/02/2020

INFORMATION PROVIDED UNDER RTI

Section Officer

corrected office order is being forwarded

16.

for approval and signature please.

M. D. Gupta
24/02/2020

Deputy Registrar

For copy submitted for signature please.

M. D. Gupta
25.2.2020
Dy. Regr.

ATTESTED

Life Institute of India, Dehradun

Registrar

In 25/2/2020

Dy. R.

M. D. Gupta
25/02/2020

M. D. Gupta
25/2/2020

कुलसचिव/Registrar
प्रेषण सं./Despatch No. 544
दिनांक/Date 19/2/20

कुलसचिव/Registrar
प्रेषण सं./Despatch No. 519
दिनांक/Date 25/2/20

25.2.20

from pag 41/11:-

18. office order has been issued to Shri Sewa Ram Sharma, section officer (on contract).

Rajni
25/02/2020

WII/ADM/2015-16/09

Dated:- 03/03/2020

19. Reference to the office order dated 25th Feb 2020, Shri Sewa Ram Sharma has joined the Institute on 02.3.2020 (P/N) as section officer in the Inst. Submitted for further necessary action.

Rajni
03/03/2020

Section officer

TESTED

Forwarded for information and further necessary action please.

Deputy Registrar

20.

Shri S.K. Sharma has joined on 03/03/2020 (P.N.). His posting in any section, as per need, may be decided.

Registrar

INFORMATION PROVIDED
UNDER RTI

23

03.03.2020

21.

Can be posted in vacant SO post of F.O. office; in place of Smt. Anita.

Dy. R.

4/3/2020

कुलसचिव/Registrar

प्रेषण सं./Despatch No. 728

दिनांक/Date 04/3/20

Wild Life Institute of India, Dehradun

From P.O. 42/N -

For issue of o/o.

22.

Amud
5.3.2020.

Deputy Registrar

23.

The Draft office order is prepared as follows:-

(1) The office order for designating Shri Sewaram Sharma as Section officer, Finance is prepared & placed at Page 118/c for approval please.

(2) The office order for the Transfer of Smt. Anila Pahwa, Section officer in store Section is prepared & placed at Page 119/c for approval please.

24.

Submitted please.

Deputy Registrar

Reepika Paliwal
11/3/2020.

25.

Draft office orders are placed for approval please.

Amud
11.3.2020
Dy. Registrar

Registrar

26.

INFORMATION PROVIDED
UNDER RTI

11/3/2020

ATTESTED

CPIO, Wild Life Institute of India, Dehradun

Dy. R.

27.

Re-issue -

Amud
11.3.2020

28.

Deputy Registrar The office order has been issued.

29.

Deputy Registrar

Amud
14.3.2020

Reepika Paliwal
11/3/2020

Annexure-5

392

Dated: 01.02.2021

To,
Dr. Ruchi Badola,
Scientist -G,
Project Incharge,
Wildlife Institute of India
Chandrabani Road, Dehradun

Subject: Request for Extension of Contractual Engagement as Accounts Officer Under the Project "Planning and management for Aquatic Species Conservation and Maintenance of Ecosystem Services in the Ganga River Basin for a clean Ganga "

Madam,

This is to inform you that, I Umakant Sharma working as Accounts Officer under the project titled as mentioned above, is hereby willing to work as Accounts Officer for the next one year as per the existing terms and conditions given on the date of joining.

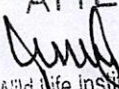
Details of Duties assigned and performed for the period of 25.02.2020 to 24.02.2021 are as under:

S. No.	Duties Assigned and Performed
1.	Assigned the duty of Non CDDO
2.	Prepared and Submitted all bills (Purchase/FA/TA and Medical Bills etc) for payment to the cheque drawing DDO (Finance Officer) for issue of cheques.
3.	Maintained and signed the cashbook of NMCG project phase II.
4.	Submitted the quarterly GST and TDS details to Finance Officer W.I.I.
5.	Checking the receipt and expenditure of budget of NMCG phase II.
6.	Checked and signed the cashbook and monitored the annual budget.

Thanking You,

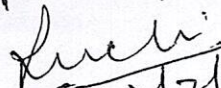
Place: Dehradun

Dated: 01.02.2021

ATTESTED

CPIO, Wildlife Institute of India, Dehradun

Yours faithfully
Umakant Sharma
Accounts Officer

INFORMATION PROVIDED

Extension may be granted for 1 yr.

01.02.2021

393

Subject: contract renewal

From: umakant sharma <ukant369@gmail.com>

Date: 01-02-2021, 15:21

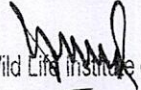
To: Neha Sharma <nehas@wii.gov.in>

Attachments:

Contract Renewal.docx

13.8 KB

ATTESTED


CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

19. Medical Reimbursement: -

- (i) Medical Reimbursement for self and dependent family members through government approved medical practitioners will be provided subject to a maximum cost ceiling of Rs.25,000/- (Rupees Twenty five thousand only) during the contractual period of one year based on submission of duly certified bills..
- (ii) An accidental Insurance Policy will be provided by the Institute during the period of contract.

20. In case allotment of house in the campus, House Rent Allowance(HRA) will not be payable. The House License Fee and other charges i.e. electricity, water etc. will be charged as per rules.

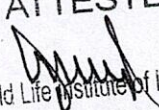
ATTESTED

CPIO, Wild Life Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

lapse at the end of the contract period. Besides the above, no other kind of leave will be admissible.

13. The contractual engagement shall not confer any right of any employment in the Institute subsequent to the initial engagement. Also you will not be offered any lien with the Institute and will not have any permanency in the Institute.
14. You will abide by such other rules and conditions of contractual service as may be prescribed by the institute, from time to time.
15. The contractual engagement will be subject to satisfactory medical fitness report, in the prescribed form of civil hospital.
16. You will not be entitled to any retirement benefits such as New Pension Scheme (NPS), Gratuity, CPF, relocation allowance and TA at end of contract or any other benefits Institute introduces at any point of time for the permanent employees.
17. The activities of the project involve fieldwork in difficult situations and terrain including work in rivers or wetlands. The candidates are advised to realize that in case of any mishap during the field work/travel for the project etc. the institute will not be responsible for it. You are requested to take necessary safety measures while working in the field.
18. In the event of the project being terminated/closed pre-maturely, this contract will come to an end automatically from the date of closure of the project. No separate termination letter will be issued by WII.

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6. You will not be entitled to any other allowances, perks, perquisites or benefits as admissible to regular employees of the Institute, except where specifically provided as admissible.
7. Your duty hours will be at par with other regular employees of the Institute but you will be liable to attend office as and when required in the public interest or in the interest of the Institute or due to exigencies of work. The attendance shall be marked through Leave Attendance Management System (LAMS).
8. The information/data/product generated for the project by you, will be the property of the Wildlife Institute of India. You can not use the information/data/product generated during your work tenure without the written permission from the Director Wildlife Institute of India and the project investigators.
9. If you are required to travel as part of duty on official work, you will be paid travel allowance as per the rules of the Institute.
10. During the period of engagement, you can be transferred from one component to another at the discretion of the Institute/project authorities.
11. In case, in future, any vacancy exists against any sanctioned or regular post or is required to be filled up, then you will not be entitled to any preference against such vacancy, simply on the ground of having worked under the project/Institute on a contractual basis.
12. You will be entitled for 20 days leave in a year and these will not be carried forward, if not used and un-availed portion of this leave will automatically

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Terms and Conditions

1. During your contractual engagement, you will work under the supervision of Dr. Bitapi Sinha, Scientist G, and principal investigators of the project titled "Planning and Management for Aquatic Species Conservation and Maintenance of Ecosystem services in the Ganga River Basin for a Clean Ganga".
2. Your contractual engagement would be on a full time basis and during the period of engagement you will not be entitled to engage in any part-time assignment or to take up any employment, engagement of whatsoever nature either on full-time or on part-time basis.
3. Your contractual engagement can be discontinued at any time by giving one month's notice or payment in lieu thereof without assigning any reason. Similarly, you may also terminate the contractual engagement in between/during the contractual period, by giving one month's notice or wages in lieu thereof will be forfeited.
4. Your contractual engagement if not terminated earlier then on the expiry of contractual period, the contract will automatically come to an end for which no separate termination letter or notice will be given.
5. Your contractual engagement will not entitle towards any regular employment in in the service of the Institute, or to claim any absorption or regularization in the Institute's services.

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WILDLIFE INSTITUTE OF INDIA
CHANDRABANI, DEHRADUN

WII/ADM/2018-19/87 (Part- I)

Dated ~~February 2021~~
02.03.2021

OFFICE ORDER

Sub: Extension of Contractual tenure of Mr. Uma Kant Sharma, Accounts Officer in the project "Planning and Management for Aquatic Species Conservation and Maintenance of Ecosystem services in the Ganga River Basin for a Clean Ganga"- reg.

With the approval of competent Authority, the Contractual tenure of Mr Uma Kant Sharma, Accounts Officer Under the Project "Planning and Management for Aquatic Species Conservation and Maintenance of Ecosystem services in the Ganga River Basin for a Clean Ganga" is hereby extended for one year from 26.02.2021 to 25.02.2022 at a consolidated emolument of Rs 44,000/- (Rupees Forty four thousand only) per month.

The Terms and Conditions of the above contractual engagement are enclosed.

Monali Sen
(Dr Monali Sen, IFS)
Registrar

To,

Mr. Uma Kant Sharma
3/3 Dashmesh Vihar,
Raipur Road, Dehradun-248007,
Uttarakhand,
Ph. No: 9557544761
Email: ukant369@gmail.com

O/C

Monali

Copy to:

1. PI of the Project
2. Finance Officer
3. Guard File

Uk
5/3/2021

ATTESTED
[Signature]
CPIO, Wildlife Institute of India, Dehradun

INFORMATION PROVIDED
UNDER RTI

Sub: Extension of contractual tenure of the project personnel working under the project entitled "Planning and management for Aquatic species Conservation and Maintenance of Ecosystem Services in Ganga river Basin"- reg.

(A) The contractual engagement of some project personnel working under above said project come to an end in month of January and February 2021.

Sr. No	Name of project personnel	Designation	Present tenure	Emoluments
1	Mr Saurav Gawan	Conservation Biologist	29/01/2020 To 28/01/2021 (Page 351/c)	Rs 38,720/-
2	Ms Anjali Pathak	Extension Officer	14/01/2020 To 13/01/2021 (Page 352/c)	Rs. 50,820/-
3	Dr Niladri Das Gupta	Project coordinator	24/02/2020 To 23/02/2021 (Page 353/c)	Rs. 1,00,000/-
4	Sh Umakant Sharma	Account officer	25/02/2020 To 24/02/2021 (Page 354/c)	Rs. 40,000/-
5	Sh. Kamalinder singh	Storekeeper	24/02/2020 To 23/02/2021 (Page 355/c)	Rs. 30,000/-
6	Ms Pooja Chaudhary	Project Assistant	25/02/2020 To 24/02/2021 (Page 356/c)	Rs. 20,000/-
7	Ms Preeti Shukla	Project Assistant Grade II	25/02/2020 To 24/02/2021 (Page 357/c)	Rs. 20,000/-

It is proposed that the employees whose contract is coming to an end in January and February 2021, an email asking their work done report may be issued keeping the last date 30.01.2021.

(B) The contractual engagement of some project personnel working under above said project has been completed in month of November and December 2020.

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CPIO Wildlife Institute of India, Dehradun

INFORMATION PROVIDED

P.T.O

कुल सचिव / Registrar 3964
प्रेषण सं. / Despatch No.
दिनांक / Date 27/1/21

Sr. No	Name of project personnel	Designation	Present tenure	Emolument
1	Ajay Prakash Rawat	Wildlife Biologist	29/11/2019 To 28/11/2020 (Page 350/c)	Rs. 38,720/-
2	Rahul Rana	Wildlife Biologist	13/12/2019 To 12/12/2020 (Page 349/c)	Rs. 38,720/-

It is proposed that the employee whose contract has been completed in month of November and December 2020. An email asking their work done report may be issued.

Submitted for approval please.

Ishan
27.01.21
Ishan Gupta
(Assistant)

S.O. In view of details provided at page 38-39/m the file may be forward to concern P.I. for obtaining work done report in the completed contractual term in respect of incumbents as mentioned at page 38-39/m. The same is being forwarded for further required action please.

Deputy Registrar

on
(M.D. Gupta)
20/01/2021

P.I may be requested to give comments on the work done of last one year & extension also. Individuals may also be asked to submit their work done report to the P.I.

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Wild Life Institute of India, Dehradun

Submitted please.

Apur
27.1.2021

Registrar

INFORMATION PROVIDED UNDER RTI

OK. In 28/

Dr. R.
Dr. Richi Badola,
Scientist - C & P

For N/A please
Apur
28.1.2021

Please get work done report
from all concerned.

Ms. Neha

Sunil
29/1/2021

Neha Sharma
29/01/21

Shri Ishan Gupta
Project Assistant, NMCG.

May please get the work done
report from all concerned and
comments may pl. be given for renewal a
extension as the case may be.

Sunil
29.01.2021
Dr. R

Dr. Ruchi Badola
P.I

May ask for work done report
Sunil
29/1/21

Ms Neha

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Email sent to all candidates asking
work done report.

Dr. Ruchi Badola
Sci & PI

Neha
29/1/2021

Dated: 17.02.2021

With reference to the note at page 38-39/n regarding tenure extension of project personnel under NMCG project, the following is submitted:

S. No.	Name of Project Personnel	Designation	Present Tenure	Present Emoluments (INR)	Remarks
1.	Mr. Ajay Prakash Rawat	Wildlife Biologist	29.11.2019 to 28.11.2020	38,720/-	Recommended for one year extension with 10% enhancement as per norms
2.	Mr. Rahul Rana	Wildlife Biologist	13.12.2019 to 12.12.2020	38,720/-	Recommended for one year extension with 10% enhancement as per norms
3.	Ms. Anjali Pathak	Extension Officer	14.01.2020 to 13.01.2021	50,820/-	Recommended for one year extension with 10% enhancement as per norms
4.	Mr. Saurav Gawan	Conservation Biologist	29.01.2020 to 28.01.2021	38,720/-	Recommended for one year extension with 10% enhancement as per norms
4.	Dr. Niladri Dasgupta	Programme Coordinator	24.02.2020 to 23.02.2021	1,00,000/-	Recommended for one year extension with 10% enhancement as per norms
5.	Ms. Pooja Chaudhary	Project Assistant	25.02.2020 to 24.02.2021	20,000/-	Recommended for one year extension with 10% enhancement as per norms
6.	Ms. Preeti Shukla	Project Assistant	25.02.2020 to 24.02.2021	20,000/-	Recommended for one-year extension with 10% enhancement as per norms

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from page 41/n.

Project Management Unit (PMU)					
1.	Mr. Kaminder Singh	Storekeeper	24.02.2020 to 23.02.2021	30,000/-	Recommended for one year extension with 10% enhancement as per norms
2.	Mr. Umakant Sharma	Accounts Officer	25.02.2020 to 24.02.2021	40,000/-	Recommended for one-year extension with 10% enhancement as per norms

The tenure extension of above project personnel is recommended as per remarks in the above table.

Ruchi
17/2/2021
(Dr. Ruchi Badola)
Scientist G & PI

Deputy Registrar

Above proposal for extension of contract as per Page 41-42/N with 10% enhancement may be considered -

Registrar

Dr. R
19.2.22
Dy.R

Proposed for kind approval. Enhancement is inherent in the project.

h
19/2

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Dr. R
19/2

Registrar

h 22/2

Dy.R.

Dr. R
22.2.22
Dy.R

DWII OFFICE
कुल सचिव / Registrar
7020
DIARY NO. 2100
DATE 19/2/21
प्रेषण सं. / Despatch No.
दिनांक / Date 19/2/21

As per the approval of Director WII at page 42/n regarding extension of contractual engagement of NMCG project personnel. The Office Orders of below mentioned have been prepared and placed opposite for signature please.

Sr. No	Name of project personnel	Designation	Present Tenure	New Tenure	Present Emoluments	10% enhanced Emoluments
1	Mr Saurav Gawan	Conservation Biologist	29/01/2020 To 28/01/2021 (Page 350/c)	01.02.2021 To 31.01.2022 (Page 438/c)	Rs 38,720/-	Rs.42,592/-
2	Ms Anjali Pathak	Extension Officer	14/01/2020 To 13/01/2021 (Page 351/c)	15.01.2021 To 14.01.2022 (Page 433/c)	Rs. 50,820/-	Rs. 55,902/-
3	Dr Niladri Das Gupta	Project coordinator	24/02/2020 To 23/02/2021 (Page 352/c)	25.02.2021 To 24.02.2022 (Page 428/c)	Rs.1,00,000/-	Rs.1,10,000/-
4	Sh Umakant Sharma	Account officer	25/02/2020 To 24/02/2021 (Page 353/c)	26.02.2021 To 25.02.2022 (Page 423/c)	Rs. 40,000/-	Rs. 44,000/-
5	Sh. Kaminder singh	Storekeeper	24/02/2020 To 23/02/2021 (Page 354/c)	25.02.2021 To 24.02.2022 (Page 418/c)	Rs. 30,000/-	Rs. 33,000/-
6	Ms Pooja Chaudhary	Project Assistant	25/02/2020 To 24/02/2021 (Page 355/c)	26.02.2021 To 25.02.2022 (Page 413/c)	Rs. 20,000/-	Rs. 22,000/-
7	Ms Preeti Shukla	Project Assistant Grade II	25/02/2020 To 24/02/2021 (Page 356/c)	26.02.2021 To 25.02.2022 (Page 408/c)	Rs. 20,000/-	Rs. 22,000/-
8	Ajay Prakash Rawat	Wildlife Biologist	29/11/2019 To 28/11/2020 (Page 349/c)	01.12.2020 To 30.11.2021 (Page 403/c)	Rs. 38,720/-	Rs.42,592/-
9	Rahul Rana	Wildlife Biologist	13/12/2019 To 12/12/2020 (Page 348/c)	15.12.2020 To 14.12.2021 (Page 398/c)	Rs. 38,720/-	Rs.42,592/-

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Ishan Gupta
26.2.21
Assistant

S.O

from page 43/NI. -

office order regarding extension
of contractual person along with 10%
enhancement in present enhancement. office
order are placed at Page 394/c to 438/c
are being forwarded for signature please.

Anita Palus
11/3/2021

Deputy Registrar

Office orders are submitted for
approval / signature please.

Dy. R.
1.3.22
Dy. R.

Registrar

2/3

Dy. R.

Dy. R.
2/3/22

Registrar / Isman

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UNDER RTI

उप कुलसचिव / Dy. Registrar
सं. 54 / Despatch No. 54 /
दिनांक / Date 1.3.21

कुल सचिव / Registrar
प्रेषण सं. 7/60 / Despatch No. 7/60 /
दिनांक / Date 1-3-21