

I/48227/2023

No.WII/Purchase Cell/22-23/365**Dated: 11 July 2023**

To,

Sub: Quotations for Purchase of stitch machine, Heavy Duty Sewing machine & Fabric Cutting Machine for WII-UKFD-ZSL Project - "Supporting Transboundary Recovery in India and Nepal" -reg.

Sir,

The Wildlife Institute of India, Dehradun wishes to procure the **Purchase of a stitch machine, Heavy Duty Sewing machine & Fabric Cutting Machine WII-UKFD-ZSL Project - "Supporting Transboundary Recovery in India and Nepal"** at Wildlife Institute of India, Dehradun. The details of equipment, quantity and specifications are given below:

Sl. No.	Description	Qty.
	<u>Item</u>	
1.	Electric Commercial and double-pressure Industrial Sewing Machine (Heavy Duty) juki/Brother/Jack/Singer Standard Industrial straight stitch machine with a direct drive motor	4
2.	Foot operated Heavy Duty Sewing machine for industrial use (31 No.) with a stand and Table	8
3.	1 Phase, Fabric Cutting Machine, 8-Inch blade size, High-Speed Straight Knife Cloth Cutting Machine 750W Industrial Fabric Cutting Machine with Automatic Knife Sharpen (8 Inch), Best for Cotton, Denim, Jute, etc.	2

Terms & Conditions:

1. The specifications of the quoted equipment should be strictly as per the specifications mentioned above.
2. The equipment being quoted should be of the Original Equipment Manufacturer (OEM) of a reputed company and no non-standard equipment will be accepted by the Institute. The bidder should be an Authorized Distributor of OEM or their authorized dealer in India. An authorization certificate/letter from the OEM or Authorized Distributor to this effect should be attached to the offer.
3. The supplier should indicate the brand/make and full details of the equipment and submit complete technical specifications, without leaving any scope for ambiguity and must also attach technical information literature, leaflets, catalogues, brochures etc. The supplier must ensure that the quotation submitted is in accordance with the

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requirements/specifications of WII.

4. The offer should be valid for a period of three months from the date of submission of quotations.
5. **Warranty:** You are required to give a warranty for a minimum period of **one year** from the date of satisfactory supply of the equipment. If during the warranty period, the equipment supplied fails to give satisfactory performance and is found defective, you will rectify the defect within a reasonable time; failing which the equipment should be replaced with new one(s) without any extra cost.
6. **Prices:** You should quote your rates on a fixed price on FOR, WII, Dehradun basis. The taxes, if any should be clearly mentioned. The prices should be quoted only in Indian Rupees.
7. You may submit your rates/offer for the item in the following format only. You may use separate sheets if required.
- 8.

Sl. No.	Item Description and Specifications	Brand/ Make	Model No.	Unit Price (In Rs.)	GST, if any with %age	Total Amount	Remarks, if any.

Note: Rates should be quoted only in accordance with the above-mentioned table; failing which their offer is liable for rejection.

9. The bidder is required to clearly mention that they agree to all the terms and conditions of this quotation and it should be given on their printed letterhead indicating Sales Tax Registration, FAX, Email, Telephone numbers, etc.
10. Offers of those firms will only be considered by the Institute, whose bids are meeting all the technical specifications/parameters given for the above-required equipment. If any of the given specifications/parameters do not meet the required specifications as mentioned above, their offer will not be considered and shall be summarily rejected by the Institute.
11. **Comparison of Rates:** Comparison of Rates shall be made after adding the taxes etc. and given in the above Table.
12. **Payment:** Payment shall be released on a bill basis after the entire supply and inspection and acceptance of the equipment in good condition
13. **Delivery:** The agency would be required to supply the equipment within a period of four weeks from the date of issue of the supply order, if placed with your firm. The delivery address is the Wildlife Institute of India.
14. **Penalty:** Penalty @ 0.5% per week will be charged for late supply subject to a maximum of 5% on the amount of equipment which have been supplied late.
15. The above quantity of the equipment are approximate, the same may be reduced or increased at the time of issuing supply order(s), depending upon the requirement of the Institute.
16. The Institute reserves the right to accept or reject any of the quotation straightway without assigning any reasons.
17. **Last Date of Submission of Quotations:** Quotations in all respect in a sealed cover superscribing for **Purchase of stitch machine, Heavy Duty Sewing machine & Fabric Cutting Machine for WII-UKFD-ZSL Project – “Supporting Transboundary Recovery in India and Nepal”** should reach the Purchase Officer, Wildlife Institute of

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India, Chandrabani, Dehradun-248001, Uttarakhand on or before **26 July 2023 upto 1700 hrs.** Quotations received late will not be accepted by the Institute.

Yours faithfully,

(KK Shrivastava)
Purchase Officer