



No.WII/ADM/STRI/13-14/75

Dated: 15 January, 2014

To,

Sub: Quotations for supply of Gel Documentation System for the All India Tiger Monitoring Project of Wildlife Institute of India, Dehradun – regarding.

Sir,

The Wildlife Institute of India, Dehradun wishes to procure the following equipment(s) for the **All India Tiger Monitoring Project of Wildlife Institute of India, Dehradun**. The details of equipment, quantity and specifications are given below:

Sl.No	Detailed specification of the items	Quantity
1	Gel documentation system - with 5MP camera, prefocused lens, 20 x 24cm Orange filter, UV transilluminator, and Image capture software. 302nm , US,EU and UK power cords	1
2	White Light Conversion Tray, UV to white light conversion screen for visible dye	1
3	Clear Gel Tray, UV transmitting tray for gel handling	1

Terms & Conditions:

- (1) The quotations should be submitted in two bid system i.e Technical and Financial bid separately.
- पत्रपेटी सं० 18, चन्द्रबनी, देहरादून – 248001, उत्तराखण्ड, भारत
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- (2) The equipment being quoted should be of Original Equipment Manufacturer (OEM) of reputed company and no non-standard equipment will be accepted by the Institute.
- (3) The bidder must be Original Equipment Manufacturers (OEM) or their Authorized Distributors in India. An authorization certificate issued by the OEM should be attached with the Technical Bid; failing which their offer will not be considered by the Institute.
- (4) Offer should be valid for a minimum period of 120 days from the date of opening of quotations.
- (5) The Technical Offer should be completed in all respects and contain all information asked for except prices. It should not contain any price information.
- (6) In Technical Bid, the supplier should indicate brand/make and full details of the equipment being quoted. Supplier must submit complete technical specifications, without leaving any scope for ambiguity. All supporting leaflet, brochure, technical information literature, catalogues, vendor profile must be attached with technical bid including list of organizations where similar/identical equipments have been supplied by the firm indicating the contact details of user (phone number and e.mail id) for any verification about the equipment.
- (7) The firm should submit attested copy of TIN number and PAN number in Technical Bid; failing which their offer will not be considered by the Institute.
- (8) If the bidding agency does not meet the above parameters and does qualify technical parameters/specifications as given in the above Table, their offer will not be considered and shall be rejected by the Institute.
- (9) The financial bid of those firms will only be opened who qualify in technical specifications/parameters and other conditions given above.
- (10) **Warranty:** You are required to give a warranty for a minimum period of one year from the date of satisfactory supply, inspection and acceptance of the equipment in good condition. If during warranty period, the equipment supplied fail to give satisfactory performance and found defective, you will rectify the defect within a reasonable time; failing which the equipment should be replaced with new one(s) without any cost.

- (11) **Financial Bid:** In the Financial Bid, you may submit your rates/offer for the item(s) in the following format only.

Sl. No.	Item Description and Specifications	Brand/ Make	Model No.	Unit Price (In Rs.)	VAT, if any with %age	Total Amount	Remarks, if any.

Note: Rates should be quoted only in accordance with the above mentioned table; failing which their offer is liable for rejection.

- (12) **Prices:** You should quote your rates on a fixed price on FOR, Wildlife Institute of India, Chandrabani, Dehradun basis. Agency would be required for its delivery to the Institute. The taxes/VAT, if any should be clearly mentioned. The prices should be quoted only in Indian Rupees. No price variation shall be allowed relating to increases in dollar price variation, etc. Price quotation accompanied by vague and conditional expressions such as "subject to immediate acceptance", "subject to confirmation before sales" etc. will be treated as being variance and shall be liable for rejection.
- (13) Financial offers of those firms will only be considered by the Institute, whose bids are meeting all the technical specifications/parameters given for the above required equipment(s). If any of the given specifications/parameters does not meet the required specifications as mentioned above, their offer will not be considered and shall be summarily rejected by the Institute.
- (14) **Comparison of Rates:** Comparison of Rates shall be made on item wise equipment only. Rates for comparison will be taken after adding the taxes, freight, insurance etc. and FOR, Wildlife Institute of India, Chandrabani, Dehradun.
- (15) **Payment:** 90% payment shall be released on bill basis after entire supply, inspection and acceptance of the equipment in good condition. Balance 10% payment shall be released after completion of warranty period **OR** the said balance 10% payment may be released against Bank Guarantee/FDR pledged in favour of Director, Wildlife Institute of India, Dehradun.
- (16) **Delivery:** Agency would be require to supply the equipments within a period of eight from the date of issue of supply order, if placed with your firm.
- (17) **Penalty:** Penalty @ 0.5% per week will be charged for late supply subject to a maximum of 5% on the amount of equipments which have been supplied late.

- (18) No Form 'C' or 'D' or any other concessional Sales Tax form will be issued by the Institute. Only Form-16 (Road Permit) for transportation of equipment within India shall be provided by the Institute.
- (19) The above quantity of the equipments are approximate, the same may be reduced or increased at the time of issuing supply order(s), depending upon the requirement of the Institute.
- (20) **Last Date of Receiving Quotations:** Last date of receiving quotations in the Institute is 07-02-2014 upto 1500 hrs.
- (21) **Submission of Quotations:** The Technical and Financial Bids (Quotations) are required to be submitted in a separate sealed envelopes superscribing "Technical Bids for Purchase of **Gel Documentation System** for All India Tiger Monitoring Project and "Financial Bids for Purchase of **Gel Documentation System** for All India Tiger Monitoring Project. Both the separate sealed envelopes should be kept in a third sealed envelopes "Superscribing Quotations for Purchase of **Gel Documentation System** for All India Tiger Monitoring Project. The sealed quotation addressed to Administrative Officer, Wildlife Institute of India, Chandrabani, Dehradun may be sent by Speed Post/ Registered Post/Courier or through by hand so as to reach the Institute latest by 07-02-2014 upto 1500 hrs. Any postal delay will not be considered by the Institute. The technical bids will be opened on 07-02-2014 at 1600 hrs. in the presence of bidders or their authorized representatives, who may like to be present. Financial Offers of short listed agencies will be opened at a later date, which will be communicated to the short listed bidders after their technical offer is accepted by the Institute.

Note: Please note that if financial bid are kept with technical offer, their offer will not be considered by the Institute and shall be rejected.

- (22) The Institute reserves the right to accept or reject any of the quotation straightway without assigning any reasons.

Yours faithfully,



(P.K. Aggarwal)

Administrative Officer



17/1/2014