



**भारतीय वन्यजीव संस्थान**  
**Wildlife Institute of India**

P.O. Box 18, Chandrabani, Dehradun

**NOTICE INVITING TENDER NO. A/7-73/Str/WII/2007-08**

Sealed Tenders are invited under Two Bid system (Technical and Price Bid) for purchase of Stationery Items under Rate Contract for a period of one year.

Sl. No.	File No.	Name of the item	Last date of Issue of Tender Document	Last date for Receipt of Tenders (Technical & Price Bid)	Opening of Technical Bids	EMD by Demand Draft (DD) (in Rs)
1	A/7-73/Str/WII/ 2007-08	Stationery Items	25 <sup>th</sup> January, 2008	8 <sup>th</sup> February, 2008 upto 1500 hrs	11 <sup>th</sup> February, 2008 at 1530 hrs	Rs.10,000/-

Tender Document fee, in case it is purchased from the Cashier of the Institute: Rs. 300.00 in cash or in shape of demand draft in favour of Director, Wildlife Institute of India, Dehradun, Uttarakhand, payable at Dehradun. Tender document with terms and conditions can be downloaded from the Institute's website [www.wii.gov.in](http://www.wii.gov.in) free of cost.

**Administrative Officer**

**Serial No:**

**ISSUED TO:**

**DATE:**

**TENDER DOCUMENT**

**FOR**

# **STATIONERY ITEMS**

**Last Date of Selling the  
Tender Document** : **25<sup>th</sup> January, 2008**

**Last Date & Time of Submission  
of Tender Document** : **8<sup>th</sup> February, 2008  
upto 1500 hrs**

**Opening of Technical Bid** : **11<sup>th</sup> February, 2008  
At 1530 hrs**



**भारतीय वन्यजीव संस्थान  
Wildlife Institute of India**

**P.O.Box 18, Chandrabani, Dehra Dun  
Phone: 0135-2640111 to 2640115  
Fax : 0135-2640117  
Website: [www.wii.gov.in](http://www.wii.gov.in)  
Email: [wii@wii.gov.in](mailto:wii@wii.gov.in)**



भारतीय वन्यजीव संस्थान  
Wildlife Institute of India

P.O. Box 18, Chandrabani, Dehradun

Tender No. A/7-73/Str/WII/2007-08

**SCHEDULE OF QUANTITY AND TERMS & CONDITIONS**

(1) Sealed Tenders are invited under Two Bid system (Technical and Price Bid) for purchase of Stationery Items under Rate Contract for a period of one year.

Sl. No.	File No.	Name of the item	Last date of Issue of Tender Document	Last date for Receipt of Tenders (Technical & Price Bid)	Opening of Technical Bids	EMD by Demand Draft (DD) (in Rs)
1	A/7-73/Str/WII/ 2007-08	Stationery Items	25 <sup>th</sup> January, 2008	8 <sup>th</sup> February, 2008 upto 1500 hrs	11 <sup>th</sup> February, 2008 at 1530 hrs	Rs.10,000/-

- (2) The Institute wishes to procure the stationery items under Rate Contract for a period of one year.
- (3) The bidding agency should be reputed and having UATT, CST and TIN Number.
- (4) The details of stationery items and schedule of quantities under Rate Contract for a period of one year is given at **Annexure-I and Annexure-II** hereof.
- (5) After having a Rate Contract with the selected agency (ies), the purchase of stationery items will be made on need basis during the period of Rate Contract and the rates quoted by the firm should be valid for a period of one year. Tenderer is required to accept the part supply order as required from time to time. An agreement with detailed terms and conditions shall be made with the selected agency (ies).
- (6) The Stationery Items being quoted should be of same make as mentioned against each items In the Annexure I and II and no non-standard item should be quoted. Make of the items to be quoted should be clearly mentioned in the Technical offer as per requirement given in the Tender Document. **The agencies are required to attach a sample of each item being quoted along with Technical Bid, failing which their offer will not be considered and shall be rejected out rightly. The sample of unsuccessful bidder shall be returned by the Institute.**

- (7) The agency is required to deposit the Earnest Money Deposit (EMD) of Rs.10,000/- (Rupees Ten Thousand only) (Refundable) as mentioned above along with Technical Bid; failing which their offer shall not be considered by the Institute.
- (8) Tender document set containing technical specifications and terms & conditions can either be directly obtained from the Cashier, Wildlife Institute of India, Dehradun on a written request on the letter head of the company on payment of Rs. 300/- as cost of tender document **or** downloaded from the Institute's **website: [www.wii.gov.in](http://www.wii.gov.in)**. In case tender document is downloaded directly by any prospective or interested bidder, then no tender document fee is leviable and application made on the downloaded tender document shall be considered valid for participating in the tender process.
- (9) Conditional tenders shall not be accepted. This tender document is non-transferable. Bid once submitted shall not be allowed for withdrawal; failing which the Earnest Money Deposited shall be forfeited.
- (10) Number of corrections and or alterations in the quotation must be specifically mentioned. All the corrections and alterations made in the quotations must be duly countersigned by the authorized signatory, without which tender will not be considered.
- (11) The Unit rates in Indian rupees should be clearly quoted for each item. The agency should clearly mention for any taxes etc. if required. The items are required to be supplied F.O.R., W.I.I. Chandrabani, Dehradun. The rates to be quoted by the agency should be valid for a period of one year from the date of placement of order for Rate Contract. Prices should be quoted in Indian Rupees only.
- (12) The Institute's determination of an offer's responsiveness is to be based on the contents of the tender offer itself without recourse to extrinsic evidence. The Institute will scrutinize the offers to determine whether they are complete, whether required technical documentations have been furnished, whether the documents have been properly signed, and whether the offers are in order. Price bids of the technically disqualified firms shall not be opened & shall be returned to respective firms.
- (13) **Short-listing of Tenderers:** The Institute will short-list technically qualified Tenderers i.e in cases where the sample submitted by the firm is technically accepted by the Institute and the commercial offers of such short listed Tenderers only will be opened and rates would be considered only for those items which have been technically accepted by the Institute.
- (14) **Technical Evaluation:** The committee constituted by the Institute, will do the Technical Evaluation of the sample submitted by the bidding agencies.
- (15) **Pre-bid Conference :** If considered necessary by the Institute, a pre-bid conference for clarifying issues and clearing doubts if any about specifications, quality etc. will be done by the Institute on a date decided by the Institute at Wildlife Institute of India. The Tenderer may

depute competent representative (competent to take on the spot decisions) for such discussions/negotiation whenever called for.

- (16) **Evaluation of Financial Bids:** The Financial bids of only technically successful tenderers whose samples have been technically accepted by the Institute, will be opened and ranking of the tenderers will be done according to the price quoted.
- (17) The successful bidder shall be required to deposit a sum of Rs.10,000/- (Rupees Ten Thousand only) as Security Deposit which shall be refunded after completion of the Rate Contract.
- (18) **No commitment to accept lowest or any tender:** WII shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever.
- (19) **Institute's right to accept any offer and to reject any or all offers:** The Institute reserves the right to accept or reject any quotation or reject all quotations at any time prior to award of contract, without thereby incurring any liability towards the affected Tenderer(s) or any obligation to inform the affected Tenderer(s) of the grounds for the Institute's action.
- (20) The tenderer should quote the rates of the items in figures as well as in words. In case of the any disputes/ambiguity in the rates quoted in words/figures, the higher value quoted either of the two shall be considered for evaluation of the bid.
- (21) The agency is required to give their valid Sales Tax/VAT/TIN Registration Certificate etc.
- (22) Form 'C' or 'D' or any other concessional Sales tax form will not be issued by the Institute.
- (23) Tenders received after the specified time and date of opening will be treated as "Late" while tenders received after the last date specified for receipt of tender but before the date of opening of the tender are treated as "Delayed". Such tender shall not be opened at all and be returned to the bidders in their original envelope without opening.
- (24) **Submission of Tender Offers:** Tenders can be submitted either through Post or through Courier or By hand. In the event of tender received after due date and time due to postal delay, the Institute will not be responsible for such delay and will not be considered by the Institute.
- (25) The tenders should be submitted in two separate parts containing Technical and Financial bids in separate sealed envelopes and should be put together in a large envelope, sealed and superscribed "**Tender for Supply of Stationery Items** in response to **Tender Notice No. A/7-73/Str/WII/2007-08**. If any offer contains both Technical bid & Financial bid together in one envelope, such offers shall be rejected out rightly

- (26) The offers completed in all respect should be submitted to the Administrative Officer, Wildlife Institute of India, Post Box 18, Chandrabani, Dehradun latest by **8<sup>th</sup> February, 2008, upto 1500 hrs.**
- (27) **Opening of Tenders/Quotation:** Technical bids of the offers received with requisites EMD or Bid Security will be opened in the presence of representatives of the firm (if they wish to be present), on the scheduled date and time of opening of technical bid. The person attending the technical bid meeting will be required to produce an authorization letter from the dealer/company/firm/agency. All tenders received without EMD and also if the same will not comply to our tendered specifications shall be summarily rejected. The Financial Bids of the technically qualified/ successful bidders i.e. who will technically qualify the tendered specifications will be considered for opening of their financial bids at a later date, which will be communicated to concerned suppliers before opening their Financial Bids. Unopened Price bids of the technically disqualified bidders shall be returned to them.
- (28) The supply of stationery items has to be made within a period of 1 to 2 weeks from the date of issue of supply order by the Institute. In case firm fails to supply the stationery items in the specific time, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill to the maximum of 5% after which the order will be cancelled and earnest money deposited shall be forfeited.
- (29) The dealer/company should indicate the financial turn over during last one year. Legible photocopy of orders of different organizations booked during the last one year should be attached.
- (30) **Resolution of Disputes:** All disagreements, disputes, difference that may arise between the Wildlife Institute of India and the Supplier which cannot be resolved through mutual negotiations shall be referred to an Arbitrator appointed in accordance with the provisions of relevant Indian Law. The venue of the proceedings and arbitration shall be Dehradun, Uttarakhand, India.
- (31) **Jurisdiction:** The obligations and liabilities arising out of this contract shall be construed in accordance with the laws of Union of India. The Court in Dehradun, Uttarakhand, India shall have the exclusive jurisdiction to try all or any of the dispute.
- (32) Each tenderer should clearly specify that the tenderer agrees to abide by the conditions of this tender document on their printed letter head indicating hereon Sales Tax Registration, TIN Number, FAX, Email, Telephone numbers, etc.

**Administrative Officer**  
Wildlife Institute of India  
Dehradun

**ANNEXURE-I**

**(A) STATIONERY ITEMS**

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
1.	Envelops Yellow A4 Laminated with printing of WII logo and address	Star 140 Gsm	10000 Nos
2.	Envelops yellow A4 Cloth pasted with WII logo and address printing	Star 140 Gsm	5000 Nos
3.	Envelops yellow A3 Laminated with WII logo and address printing	Star 140 Gsm	5000 Nos
4.	Envelops yellow A3 Cloth pasted with WII logo and address printing	Star 140 Gsm	5000 Nos.
5.	Envelops Small 9"x 4" brown paper with WII logo and address printing.	Star 100 Gsm	15000 Nos
6.	Envelops Medium 11"x 5" brown paper with WII logo and address printing.	Star 100 Gsm	10000 Nos
7.	White invitation envelops of 7" x 5" with WII logo and address printing.	Sun Shine 120 Gsm	2000 Nos
8.	Calculator 10 Digit	Citizen with warranty of company	24 Nos
9.	Calculator 12 Digit	Citizen with warranty of company	24 Nos
10.	Scientific Calculator 12 digits	Casio 991 with warranty of company	50 Nos
11.	Tags Cotton 8" 100 tag in bunch	Machine made	400 Bundle
12.	Stapler Small	Kangaroo	100 Nos
13.	Stapler HP10	Kangaroo	100 Nos
14.	Stapler Pins Big 24/6	Kangaroo	200 Pkt
15.	Stapler Pins No. 10	Kangaroo	200 Pkt
16.	Stapler Pins 23/17	Kangaroo	50 Pkt
17.	Staplers heavy duty (note binder)	Kangaroo	6 Nos
18.	All Pin of 100 grms pkt.	Kores	200 Pkts
19.	Glue Stick 15 gm	Kores	150 Nos
20.	Gum Bottle 700 ml	Kores	150 Nos
21.	Gum Tube 30 ml	Kores	300 Nos
22.	Post-it Flag size 4" x 4"	3M	150 Pkt

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
23.	Post it 3" x 3"	3M	200 Pkts
24.	V5 Pen Blue	Luxor	500 Nos
25.	V5 Pen Black	Luxor	300 Nos
26.	Ball Pen Blue	Cello Max Writer	500 Nos
27.	Ball Pen Red	Cello Max Writer	200 Nos
28.	V5 Pen Ink Blue	Luxor	30 Bottle
29.	V5 Pen Ink Black	Luxor	20 Bottle
30.	Gel Pen (Blue, Black, Red, Green)	Add Achiever	500 Nos
31.	Pen Black/Blue/Red	Add Xcite	100Nos.each
32.	Jotter Refills Black and Blue	Reynold	50 Nos each
33.	Refill blue, black, red, green	Cello Max Writer	500 Nos
34.	Sketch Pen set	Luxer	50 Set
35.	Eraser (small size)	Natraj	300 Nos
36.	Pencil Ordinary (one pkt having 10 pencil)	Natraj	50 Packets
37.	Short Hand Pencil	Natraj	100 Nos
38.	Stamp Pad Blue	Faber castle	50 Nos.
39.	Stamp Pad Blue Ink	Kores	50 Nos.
40.	Magnetic White Board Pen (Blue, Red, Green, Black)	Nova	25 Each colour
41.	Magnetic White Board Duster	Nova	12 Nos.
42.	U. Clip Plastic coated	Kores	400 Pkts
43.	Binder clips Big - 51 mm	SDI	8 Doz.
44.	Binder clips medium – 41 mm	SDI	8 Doz.
45.	Binder clips small - 25 mm	SDI	8 Doz
46.	Scissors small	Faber castle	100 Nos
47.	Scissors Big	Faber castle	100 Nos
48.	Sharpener small	Natraj	200 Nos
49.	Table Top Pencil Sharpener	Natraj	24 Nos
50.	Paper Knife Small	Natraj	50 Nos

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
51.	Paper Knife Big size	Natraj	50 Nos
52.	Plastic Scale 12"	Bose Deluxe	100 Nos
53.	Scale 12" Steel	Omega	24 Nos
54.	Scale 24" Steel	Omega	24 Nos
55.	Cello Tape Transparent ½"	Nichiban	200 Nos
56.	Cello Tape Transparent 1"	Nichiban	100 Nos
57.	Cello Tape Transparent 1-½"	Nichiban	100 Nos
58.	Cello Tape Transparent 2"	Nichiban	100 Nos
59.	Cello Tape Black ½"	Nichiban	100 Nos
60.	Cello Tape Black 1"	Nichiban	100 Nos
61.	Cello Tape Black 1-½"	Nichiban	100 Nos
62.	Cello Tape Black 2"	Nichiban	100 Nos
63.	Cello Tape Brown ½"	Nichiban	100 Nos
64.	Cello Tape Brown 1"	Nichiban	100 Nos
65.	Cello Tape Brown 1-½"	Nichiban	100 Nos
66.	Cello Tape Brown 2"	Nichiban	100 Nos
67.	Paper tape ½ "	3M	24 Rolls
68.	Magic tape – scotch 19.0mm x 32.9mm	3M	50 Nos.
69.	Cello Tape Dispenser (medium)	Icon	24 Nos
70.	Paper Roll Stand	Boss	24 Nos
71.	OHP Marker Pen Set (five colour set)	Marvy	50 Sets
72.	Permanent Marker Pen (Red, Green, Black & Blue)	Reynolds	48Nos. (12 each)
73.	Highlighter pen set (5 Fluorescent colours)	Luxor	24 Pkt.
74.	Correcting fluid 15 ml	Kores	200 Nos
75.	Correcting Fluid Pen	Kores	12 Nos.
76.	Carbon Paper Blue colour	Kores	6 Pkts
77.	Board Pins (Thumb pin of plastic coated)	Kores	24 Pkts

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
78.	Colour Pencil Set	Scholars	24 Set
79.	Crayons Colours Set	Natraj	24 Set
80.	Sealing Wax Packet	Tender	24 Pkts
81.	Poker with wooden handle	National	50 Nos
82.	Single Punch Steel	Kangaroo	50 Nos
83.	Double Punch size 280 No. & 600 No.	Kangaroo	50 Nos
84.	Stapler Plas (Staple Pin Remover)	Kangaroo	20 Nos
85.	Micro-tip Pen of blue and black	Luxor	50 Nos. each
86.	Paper Weight round shaped (Glass made)	Medium size	100 Nos
87.	Feviquick of two grams	Pidilite	24 Nos.
88.	Feviquick of 1 gram	Pidilite	24 Nos.
89.	Lapel Card with String	Neelgagan	500 Nos
90.	Peon Book of 100 pages with WII logo and address printing on the cover page, Size 19x15 cm.	AAA	200 Nos
91.	Stock Ledger 300 pages Leather Binding 16" x 26"	Neelgagan	24 Nos
92.	Stock Ledger 500 pages Leather Binding 16" x 26"	Neelgagan	24 Nos
93.	Cash Book of 300 pages Leather Binding 17" x 27"	Neelgagan	24 Nos
94.	Cash Book of 500 pages Leather Binding 17" x 27"	Neelgagan	24 Nos
95.	Visitors Book	Neelgagan	12 Nos
96.	Diary/Despatch Register Leather Binding	AAA/Neelgagan	24 Nos.
97.	Diary/Receipt Register Leather binding	AAA/Neelgagan	24 Nos.
98.	Ring File	Neelgagan	100 Nos
99.	Measurement Book Register in A4 size.	Standard make	12 Nos
100.	Ivory Sheet A4 size of Ballarpur	80 gsm	500 sheets
		90 gsm	500 sheets
		120 gsm	500 sheets
		180 gsm	500 sheets
101.	Ivory Sheet A5 size of Ballarpur	80 gsm	500 sheets
		90 gsm	500 sheets
		120 gsm	500 sheets

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
		180 gsm	500 sheets
102.	Ivory Sheet A3 size of Ballarpur	80 gsm	500 sheets
		90 gsm	500 sheets
		120 gsm	500 sheets
		180 gsm	500 sheets
103.	Hand Made paper sheet of A4 size	Standard make	500 Nos
104.	Flip Chart 36" x 23" size	Century	500 Nos
105.	Chart Paper Full size (plain)	J.K. of 15 kg weight	100 Nos
106.	Tour Journal with Ruled sheets, 100 pages with printing of WII logo and address. Card Board should be of 480 ons.	80 Gsm Paper	100 Nos
107.	Tour Journal with Ruled sheets, 50pages with printing of WII logo and address. Card board should be of 480 ons.	80 Gsm Paper	100 Nos
108.	Tour Journal with Plain sheets, 100pages with printing of WII logo and address. Card board should be of 480 ons.	80 Gsm Paper	100 Nos
109.	Tour Journal with Plain sheets, 50pages with printing of WII logo and address. Card board should be of 480 ons.	80 Gsm Paper	100 Nos.
110.	Note Book (hard bound) of 200 pages of ruled paper of A4 size with full black rexine binding.	80 Gsm Paper	100 Nos
111.	Ruled Register 4qr. (384 pages) with WII Logo and address printing on cover page	70 Gsm Century	300 Nos
112.	Ruled Register 2qr. (192 pages) with WII Logo and address printing on the cover page	70 Gsm Century	300 Nos
113.	Ruled Note Pad A4 size 40 pages with WII logo and address printing. The cover should be of white hand made paper	70 Gsm Century	1000 Pads
114.	Ruled Note Pad A5 size 40 pages with WII and address printing. The cover should be of white hand made paper	70 Gsm Century	1000 Pads
115.	Ruled Note Pad A4 size 80 pages with WII logo and address printing. The cover should be of white hand made paper	70 Gsm Century	1000 Pads
116.	Ruled Note Pad A5 size 80 pages with WII and address printing. The cover should be of white hand made paper	70 Gsm Century	1000 Pads
117.	Note Sheet Pad of 100 sheet in a pad, size 29.5 x 21 cm (loose sheets and 100 should be kept in one paper folder)	ledger paper 80 Gsm	1000 Pads
118.	Spiral Pad Ruled 50 pages A4 size with printing of WII logo and address	80 Gsm	100 Nos

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
119.	Spiral Pad ruled of 50 pages A5 size with printing of WII logo and address	80 Gsm	100 Nos
120.	Field Note Book of 6"x 4" of 100 pages & printing on cover	80 Gsm Des'mate	100 Nos
121.	Field Note Book of 6" x 4" of 200 pages & printing on cover	80 Gsm Des'mate	100 Nos.
122.	Stock Registers -500 pages of 16" x 26" size	70 Gsm, Neelgagan	12 Nos.
123.	Short hand note book	70 Gsm AAA/Neelgagan	24 Nos.
124.	Alphabetical Register of 150 pages	70 Gsm AAA/Neegagan	12 Nos.
125.	File Board 14"x10"of heavy duty. Flap of the board should be cloth pasted.	Standard company	5000 Nos.
126.	File cover with printing size as per Size 13.7 X 9.6as per sample	300 Gsm	10000 nos.
127.	Photo Glossy Sheets of A4 size (150 gsm)	Desmat	500 Nos
128.	Photo Glossy Sheets of A4 size (180 gsm)	Desmat	500 Nos
129.	Photo Glossy Sheets of A4 size (200 gsm)	Desmat	500 Nos.
130.	Photo Glossy Sheet of A4 size (254 gsm)	Desmat	500 Nos.
131.	Address Label Sheets on A4 size	Des'mat	1000 Nos.
132.	Dak Pad Full size	Neelgagan	200 Nos
133.	Plastic Folder – L Shape. Size 34 x 24 cm	Neelgagan	500 Nos
134.	Transparency packet ordinary of 100 sheet (100mic)	Garware	100 Pkts
135.	Photo Glossy Double side – A4 size 180 GSM	Renocolour	500 Nos.
136.	File Tray Plastic	Wonder	200 Nos
137.	Pin container magnetic (medium)	Premier	50 Nos.
138.	Sutli Plastic of 50 meter each bundle	Standard company	10 Bundles
139.	Measuring Tape 3 Mtr of steel	Freeman	50 Nos.
140.	Graph Sheet (7.5"x10") Pad of 25 Sheet	Neelgagan	50 Pads
141.	Writing pad A4 size 80 plain pages with handmade cover page & printing of WII logo and Address	80 Gsm	100 Nos.
142.	Note Pad A4 size 40 plain pages with handmade cover page and printing of WII logo and Address	80 Gsm	100 Nos.
143.	Transparency for Inkjet/laser jet Printers of 100 sheets in one packet	3M	24 Pkts.

<b>SN.</b>	<b>Name of the Items</b>	<b>Make of the Item</b>	<b>Approximate Annual Requirement</b>
144.	Colour Card paper sheet of A4 size (blue, pink, green, yellow)	200 Gsm approx	2500 Nos. of each colour
145.	Letter head with screen printing Size 30 x 21 cm (100 sheets in one packet)	Executive bond 85 Gsm	2000 Nos.
146.	Letter head with printing size 26 x 19 cm (100 sheets in one packet)	Executive bond 85 Gsm	1000 Nos.
147.	Hand Made Paper Folder having inside pockets with logo printing on front (11"x14")	As per WII sample	1000 Nos.
148.	Double side tape 1" (one inch)	Nichiban	50 Nos.
149.	Separators in different colours in A4 size	Desmate	100 sets

**Note:**

1. Please note that sample of each item to be quoted should be attached with the tender document; failing which offer will not be considered by the Institute.
2. Sample of item nos. 106, 107, 108, 109, 117, 120, 121, 125, 126, 145, 146 and 147 can be seen in the Office of Administrative Officer, WII, Dehradun on any working day between 1100 hrs to 1700 hrs and the sample of the similar quality should be attached along with quotations.

**(B) PHOTO COPIER PAPER**

The tentative Annual Requirement of the photo copier paper for one year is as under:

A4 photo copier paper	-	Total 5000 reams
A3 photo copier paper	-	Total 100 reams
photo copier paper (colour) (green/blue/yellow/pink)	-	Total 100 reams
Legal (Full Scale paper)	-	Total 20 reams

The Rates for the following papers (per reams) may please be quoted. Sample paper should be attached with the offer.

	<b>Company/Make</b>	<b>A4</b>	<b>A3</b>	<b>Legal (FS)</b>
<b>1.</b>	<b>Modi Xerox:</b>			
(i)	MX 75 (75 GSM)			
(ii)	Spectrum (75 GSM)			
(iii)	MX challenger (75 GSM)			
(iv)	MX Office (72 GSM)			
(v)	Colour paper (75 GSM) (green/yellow/pink/blue)			
(vi)	Colotech Paper (90 GSM)			
(vii)	Colotech Paper (100 GSM)			
<b>2.</b>	<b>Century Paper:</b>			
(i)	75 GSM			
<b>3</b>	<b>Des'mat:</b>			
(i)	75 GSM (pink, yellow, green and blue)			
(ii)	Colotech Paper (90 GSM)			
(iii)	Colotech Paper (100 GSM)			

Sample for Printing



P.O.Box 18, Chandrabani, Dehra Dun  
Phone: 0135-2640111 to 2640115  
Fax : 0135-2640117  
Website: [www.wii.gov.in](http://www.wii.gov.in)  
Email: [wii@wii.gov.in](mailto:wii@wii.gov.in)

Note: Size may differ, depending upon the item.