



भारतीय वन्यजीव संस्थान
Wildlife Institute of India

P.O.Box # 18, Chandrabani, Dehra Dun – 248001, Uttarakhand,

India Phone: 0135-2640111 to 2640115; Fax: 0135-2640117

Website: www.wii.gov.in Email: pka@wii.gov.in

Tender Notice No. WII/ADM/2016-17/021
TENDER DOCUMENT
Name of the Contract
Wildlife Management Study Tour of Officer Trainees of 10-month Postgraduate Diploma Course in Advanced Wildlife Management to South Africa during 21 April, 2016 to 4 th May, 2016

NOTICE INVITING e- TENDER (OPEN)

Online e-tender in two bid systems (Technical and Financial) for organizing Wildlife Management Study Tour to South Africa for a group of 14 Officers from 21 April, 2016 to 4th May, 2016 are invited on behalf of Director, Wildlife Institute of India, Dehradun. The International Air Transport Association (IATA) approved agencies are eligible to bid. The Online Tender is invited in two bid system under **e-procurement** through Central Public Procurement Portal i.e. <http://eprocure.gov.in>.

Schedule of e-Tender

(I)

Details of e-Tender:-		
1.	e-Tender No.	WII/ADM/2016-17/021
2.	Mode of Tendering	On-line bidding system through Central Public Procurement Portal i.e. http://eprocure.gov.in
3.	Type of Tender	Two Bid System
4.	Tender Fee (original to be submitted off-line)	Rs 500 /- (Non-refundable) (Rupees Five Hundred only)
5.	Earnest Money Deposit (EMD) (original to be submitted off-line)	Rs 1,50,000/- (Refundable) (Rupees One Lakh Fifty Thousand only)
	EMD and Tender Fee should be submitted in INR by way of Demand Draft in favour of The Director, Wildlife Institute of India, Dehradun	

(II)

Time schedule of e- Tender :			
S.No	Particulars	Date	Time
1.	Date of Publishing of e-Tender	02 March, 2016	17:00 Hrs.
2.	On-line Bid Submission start date	03 March, 2016	09:00 Hrs.
3.	On-line Bid submission End date	23 March, 2016	15:00 Hrs.
4.	Due date of opening of Tender (Technical Bid)	28 March, 2016	16:00 Hrs.
5.	Last date of EMD and Tender Fee along with hard copy of the tender document.	28 March, 2016	15:00 Hrs.
6.	Date and time of opening of Price Bid	Will be communicated to only Techno-Commercially acceptable/Qualified Bidders separately.	
7.	Address	Wildlife Institute of India, Chandrabani, Dehardun, Uttarakhand-248001, India	

If due to any exigency, the due date for opening of the bids is declared as a closed holiday, the bids will be opened on the next working day at the same time or any other day/time, as intimated by the Institute.

The invitation to e-tender is subject to fulfilment of instructions and conditions as per schedules below:

Bidder should carefully read all the terms & conditions before submitting their

Chapter	Please refer for details as :
1	INSTRUCTIONS TO BIDDERS
2	SCOPE OF WORK AND SERVICES REQUIRED
3	ELIGIBILITY CRITERIA FOR TECHNICAL EVALUATION
4	GENERAL TERMS & CONDITIONS

This Invitation of Tenders is being issued with no financial commitment and the Institute reserves the right to change or vary any part thereof at any stage. Institute also reserves the right to withdraw the tender, should it become necessary at any stage.

Administrative Officer



(An Autonomous Institute under Ministry of Environment & Forest, Govt. of India) Post Box No 18, Chandrabani, Dehradun

Chapter-1

Instructions to Bidders

1. The complete tender in pdf format can be downloaded from the website <http://eprocure.gov.in> or www.wii.gov.in. Following documents are required to be submitted along with bids.
 - I. The tender fee of Rs. 500/- (Rupees Five hundred Only) in a form of Demand Draft in favour of The **Director, Wildlife Institute of India** payable at **Dehradun** from any Commercial/ Recognized/ Nationalized Bank in India
 - II. Earnest Money Deposit (EMD) of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only) in a form of Demand Draft in favour of The **Director, Wildlife Institute of India** payable at **Dehradun** from any Commercial/Recognized/Nationalized Bank in India.
 - III. The Bidders are required to submit Tender Fee, EMD and hard copy of the tender document along with a copy of all certificates as submitted in technical bid. These documents shall be sent to and received physically by the Administrative Officer, Wildlife Institute of India, Chandrabani, Dehradun by hand or by post before the date and time of opening of technical bid and in absence of which the technical bid of the bidder will not be considered and tender will be rejected.

METHODOLOGY OF SUBMISSION OF BIDS:-

2. The bid will be submitted electronically on the e-procurement CPP Portal www.eprocure.gov.in with valid Digital signature (DSC).
3. The Bidders have to accept unconditionally the on-line user portal agreement which contains the acceptance of all the Terms & conditions of NIT, includes commercial & General terms & conditions and other terms, if any along with on-line undertakings in support of the authenticity of the declarations regarding the facts, figures, information and documents furnished by the Bidders on-line in order to become an eligible Bidder. No conditional bid shall be allowed/accepted.

4. The bidders who are desirous of participating in e-procurement tender shall submit their Technical bids (Techno-Commercial Bids), in the standard formats prescribed in the Technical documents, displayed at www.eprocure.gov.in. The bidders should upload the scanned copies of all relevant certificates, documents etc. in www.eprocure.gov.in in support of their Technical bids. The bidder should sign on all statements, documents etc. uploaded by him, owning responsibility for their correctness/authenticity by his Digital Signature Certificate (DSC).
5. As per the directives of Department of Expenditure, Ministry of Finance, Government of India, this tender document has been published on Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More useful information for submitting online bids on the CPP Portal may be obtained at: <http://eprocure.gov.in/eprocure/app>.
6. Bidders are required to enroll on the e-procurement module of the CPP Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
7. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
8. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
9. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India, with their profile.
10. Only one valid Digital Signature Certificate (DSC) should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSCs to others which may lead to misuse.
11. Bidder will then log in to the site through the secured log-in by entering their user ID/ Password and the password of the DSC/e-token.
12. **Signing of Tender:** The bidder should download the NIT and again upload at the time of submission of tender after verification and signing with his DSC. A person digitally signing the tender documents forming part of the tender on behalf of another person should have an authority to participate in the bid on behalf of such other person and if, on enquiry, it appears that the persons so signing had no authority to do so, the Director, Wildlife Institute of India, Dehradun **without prejudices would every rights to cancel the bids.**
13. Scanned copy of the Tender Cost and Bid Security (EMD) amount is to be furnished with Techno-Commercial bid only and Original should be submitted before the date/time of opening of techno-commercial Bids as per Time schedule of e-tender, failing which the offer will be summarily rejected.

14. The Tender is to be submitted under “**TWO BID**” system.
15. **Earnest Money Deposit** of Rs.1,50,000/- (Rupees One Lakh Fifty Thousand Only) is to be furnished with Technical/Techno Commercial Bid.
16. On the day of Tender opening only Technical bids (Techno-Commercial Bids) will be opened. Price/Financial bid will be opened on a fixed later date for the successful technical bidders. The date of opening of Price Bid will be intimated to the successful technical bidders only.
17. No query or complain from bidder will be entertained after completion of bid opening in regard to bid opening or content of other's bid.
18. Please note that there is no provision to take out the list of parties downloaded the tender document from the above referred website. As, such Bidders are requested to see the website once again before due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the tender document. The responsibility of downloading the related Corrigenda, if any, will be that of the downloading parties. No separate intimation in respect of corrigendum will be sent to Bidders who down loaded the documents from website as information in this respect (names of parties) will not be available to website.
19. The Wildlife Institute of India, reserves the right to accept or reject any tender or the whole tender process at any time without assigning any reason what so ever.
20. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summarily rejection with forfeiture of Bid Security/EMD.
21. Conditional tender i.e. tender submitted incorporating bidder's own imposed condition(s) will be summarily rejected.
22. **AMMENDMENT TO THE TENDER ENQUIRY/ TENDER SCHEDULE**

At any time prior to the last date for receipt (submission) of bids, Wildlife Institute of India may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the tender document by issuing an amendment.
23. The amendment will be notified in web site of Central Public procurement Portal i.e. <http://eprocure.gov.in>, which can be accessed by any prospective bidders and will be binding on them. In order to afford prospective bidders reasonable time to take the amendment into account in preparing their bids, Wildlife Institute of India may, at its discretion, extend the last date for the Submission of Bids and Opening of Tenders.
24. The Tender Enquiry (or Tender Schedule) and Purchase order (or resultant contract) will be interpreted under Indian Laws
25. **An undertaking** for UNDERSTANDING, compliance and fulfilment of T&C as well as eligibility criteria/technical parameters as mentioned in this Tender Enquiry is **to be furnished along with the TECHNICAL BID (as per proforma given in Chapter-3)**

26. **Modification or Withdrawal of Bid:** No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of EMD.
27. **Clarification regarding contents of the Bids:** During evaluation and comparison of bids, the Institute may, at its discretion, ask the bidder for clarification of his bid. The request for clarification will be given in writing or through Central Public procurement Portal i.e. <http://eprocure.gov.in> and no change in prices of the bid will be sought, offered or permitted. **No post-bid clarification on the initiative of the bidder will be entertained.**
28. **Preliminary Scrutiny:** Prior to the detailed evaluation, the Institute will determine the substantial responsiveness of each offer to the tender documents. For the purposes of these Clauses, a substantially responsive bid is one that conforms to all the terms and conditions of this Tender enquiry without material deviations. The Institute's determination of an offer's responsiveness is to be based on the contents of the tender offer itself without recourse to extrinsic evidence. The Institute will scrutinize the offers to determine whether they are complete, whether required technical documentations have been furnished, whether the documents have been properly signed, and whether the offers are in order. Price bids of the technically disqualified firms shall not be opened & shall be returned to respective firms.
29. **Short-listing of Bidders:** The Institute will short-list technically qualified Bidders on the basis of technical parameters as given in **Chapter 3** of this tender. The Commercial Offers of short listed technically qualified Bidders will only be opened.
30. **Technical Evaluation:** The Committee constituted by the Institute, will do the Technical Evaluation of the offers.
31. **Evaluation of Financial Bids:** The Financial bids of only technically successful bidders will be opened and ranking of the Bidders will be done according to the price quoted and comparison of rates will be made accordingly as per Financial Bid Proforma given in the Tender Document.
32. **No commitment to accept lowest or any tender:** WII shall be under no obligation to accept the lowest or any other quotation received in response to this tender enquiry and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever.
33. **Institute's right to accept any offer and to reject any or all offers:** The Institute reserves the right to accept or reject any tender or reject all tenders at any time prior to award of contract, without thereby incurring any liability towards the affected Bidder(s) or any obligation to inform the affected Bidder(s) on the grounds for the Institute's action. Further, Director, Wildlife Institute of India, Dehradun reserves the right to place order for full quantity or part thereof, as considered necessary. **The number of persons mentioned for the study tour as mentioned in the tender document may increase or decrease as per need.**

34. In the event any of the job quoted by the supplier in their tenders are covered under any services and liable for Service Tax, in such cases specific indication about providing such taxable services and percentage/amount of Service Tax chargeable thereon must be mentioned in the tender and such Service Tax must be deposited in the Government treasury as per extant Service Tax rules of Government of India and a proof of which shall be submitted by the Bidder to the Institute.
35. Any statutory **Certificate/Permission/License** required for the contract has to be procured by the firm at their own cost.
36. **Pre-bid conference:** If considered necessary by the Institute a pre-bid conference for clarifying issues and clearing doubts, if any about the tender requirement and other allied technical parameters will be done by the Institute on a date as decided by the Institute at the Wildlife Institute of India, Dehradun and such date will be before the last date of opening of technical bid. The bidder may depute authorized representatives (competent to take on the spot decisions) for such discussions/negotiations whenever called for.

Chapter-2

SCOPE OF WORK AND SERVICES REQUIRED

A group consisting of 14 officers from Wildlife Institute of India, Dehradun will be visiting various Protected Areas of South Africa from **21st April, 2016 to 4th May, 2016** as per tour Itinerary attached (**Annexure-1**) of this tender document. It may please be noted that the number of persons may reduce due to any exigency. The payment will be made on per person basis and for the number of persons who actually performed the study tour.

SCOPE OF WORK AND SERVICES REQUIRED:

(A) For conduct of this study tour the agency has to submit their offer as a package tour to South Africa which includes;

1. Economy class International return air ticket **ex-New Delhi to Johannesburg on 21.04.2016 and Johannesburg to New Delhi on 04.05.2016**. The airlines should be through non yellow fever affected countries. Complete flight details including name of Airline, date of travel/timing should be attached with the Technical Bid.
2. Visa facilitation for the group including visa fee etc.
3. Airport transfers in Johannesburg on arrival and at the time of departure.
4. Accommodation/Rooms in South Africa is required as under:-

S.No.	Dates & Day	Accommodation to be made at
(i)	Day 1 & 2 22-23 April, 2016	06 rooms on double occupancy basis and 02 rooms on single occupancy basis for two nights at Johannesburg - 3 or 4 Star Hotel preferably close to Johannesburg Zoo.
(ii)	Day 10, 11 & 12 01-03 May, 2016	06 rooms on double occupancy basis and 02 rooms on single occupancy basis for three nights at Pretoria – 3 or 4 Star Hotel preferably close to Pretoria Zoo.

It may be noted that the accommodation as mentioned in the above Table only is required. Only one Hotel should be provided at each destination for the entire length of stay in each place. No shifting of Hotel at one place will be accepted. The agency should give an undertaking in writing that accommodation will be provided as per requirement mentioned above. The agency should give name of Hotel with brochure in each place of stay where they are proposing to put the group.

5. **Internal Travel in South Africa:** An Air conditioned bus to accommodate touring group of 14 officers will be required for the entire duration of tour for all local transportation and field visits in the parks as per existing rules of SANParks. In case the Bus is not allowed inside the Parks, then small field vehicles are to be arranged for the touring group for all field visits in the parks.

6. The services of a Registered Guide in South Africa would be required for the entire tour to South Africa from the date of arrival (22.04.2016) to the date of departure (04.05.2016).
7. Entry fees of vehicles and drives during study tour.
8. Overseas travel insurance and medical insurance during the period of tour worth Rs.US\$ 50,000=00 for each person. Total number of persons are 14.
9. Obtaining visa from the concerned embassy. 12 officers are from different parts of the country in India and 02 officers are from Myanmar. The agency is required to obtain visa in respect of 12 Indian Officers only. In case of Visa for the officers of Myanmar, the visa formalities shall be completed by the Institute.

(B) The package should not include;

1. Accommodation in Satara Rest Camp from 24.4.2016 to 27.4.2016 (3 nights) and accommodation in Skukuza Rest Camp from 27.04.2016 to 01.05.2016 (4 nights).
2. Entry fees to any National Park/Reserve etc. in case of touring group, which shall be paid by the Institute directly, if required.
3. Tips & portorage

(C) The selected agency will have to provide the following services:

- Timely delivery of tickets, Visa service and any other related services.
- The agency will ensure that Visa, Transit Visa or any other formalities required for international visits are fulfilled on time.
- The agency will inform about the cancellation/ rescheduling of Flight by the Airlines, if any.
- In case the tickets are delivered after the scheduled date and time, the agency will be solely responsible for the same and no payment will be made and EMD will be forfeited.
- Obtaining visa from the concerned embassy in respect of 12 officers who are from different parts of the country in India.
- Obtaining travel related insurance including overseas medical insurance of an amount of US \$ 50,000 in respect of all 14 officers.
- The agency will depute one employee/Executive to the Institute to look after the study tour related work and communicate his mobile number/phone/fax/e-mail to the Institute.

Chapter-3

Eligibility Criteria for TECHNICAL EVALUATION

The Institute will shortlist technically qualified agencies on the basis of following technical parameters/criteria. The compliance on each parameters by the bidding agency should be given in the following table; failing which their offer will not be considered by the Institute:

S.No.	Technical Parameter/Eligibility Criteria	Compliance by the Agency with Documentary Evidence
1.	The Earnest Money Deposit (EMD) of Rs. 1,50,000/- (Rupees One Lakh Fifty Thousand only) (Refundable) in shape of Demand Draft, Fixed Deposit Receipt (FDR) from any of the Nationalized/Commercial Scheduled Bank in favour of Director, Wildlife Institute of India, Dehradun should be attached with the Technical Bid.	
2.	The agency should have experience in the field of organizing International tours/package tours including Boarding Lodging during International Tour. The agency should have organized at least two international tour for a group of 20 persons during last two years of any Central/State Government Department/Public Sector Undertaking and a proof thereof should be attached with the technical bid.	
3.	The Travel agency should have valid registration with IATA and a proof of which should be attached with the technical bid.	
4.	The agency should have PAN. An attested copy should be attached with the Technical Bid	
5.	The agency should be registered under the provisions of Service Tax. An attested copy of such Service Tax Registration certificate should be attached with the Technical Bid.	
6.	The annual turnover should be at least of One crore or more in the last financial year i.e. 2014-15.	
7.	Attested copies of Company's audited balance sheet for the last financial year (2014-15) should be attached with the Technical Bid.	

8.	Accommodation in South Africa is required to be arranged as under:											
	<table><tr><th>Dates & Day</th><th>Accommodation to be made at</th></tr><tr><td>Day 1 & 2 22-23 April, 2016</td><td>Two Nights at Johannesburg – 3 or 4 Star Hotel preferably close of Johannesburg Zoo</td></tr><tr><td>Day 10, 11 & 12 01-03 May, 2016</td><td>Three Nights at Pretoria – 3 or 4 Star Hotel preferably close to Pretoria Zoo.</td></tr></table>		Dates & Day	Accommodation to be made at	Day 1 & 2 22-23 April, 2016	Two Nights at Johannesburg – 3 or 4 Star Hotel preferably close of Johannesburg Zoo	Day 10, 11 & 12 01-03 May, 2016	Three Nights at Pretoria – 3 or 4 Star Hotel preferably close to Pretoria Zoo.	<table><tr><th>Arrangement made at</th></tr><tr><td></td></tr><tr><td></td></tr></table>	Arrangement made at		
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Arrangement made at												
9.	The airlines should be through non yellow fever affected countries. Complete flight details including name of Airline, date of travel/timing should be attached with the Technical Bid; failing which their offer will not be considered.											
10.	A complete proposed tour itinerary of the travel agency should be attached with the Technical Bid; failing which their offer will not be considered.											

NOTE: Agencies which do not fulfil any or all of the above technical conditions or incomplete shall be summarily rejected and will not qualify technically and their financial offer will not be opened by the Institute.

Chapter-4

GENERAL TERMS & CONDITIONS

- (1) The Financial offer shall be in accordance with the proforma given in **Annexure-2 (BOQ)**.
- (2) **TDS** will be deducted as per prevailing Income Tax Laws and certificate to this effect shall be provided to the Bidder by Institute. The responsibility of paying the Service Tax as per prevailing rates and as claimed in the bill amount, will be of the Bidder. The Bidder will be required to furnish proof of such deposit to the Institute every month.
- (3) **Security Deposit:** The EMD deposited of Rs. 1.50 lakhs will be converted into Security Deposit, which will be returned on successful completion of the Study Tour.
- (4) In case of any difference of opinion or dispute arising between the Parties, regarding interpretation or implementation of any of the terms and conditions of the Contract which can not be resolved through mutual negotiation shall be referred to an Arbitrator appointed in accordance with the provision of relevant Indian Law. The venue of the proceeding & arbitration shall be Dehradun, Uttarakhand India.
- (5) The obligation & abilities assign out of this contract shall be construed in accordance with law of Union of India. The Court in Dehradun, Uttarakhand India shall have the exclusive jurisdiction.
- (6) Conditional tenders shall not be accepted. This tender document is non-transferable. Bid once submitted shall not be allowed for withdrawal; failing which the Earnest Money Deposited shall be forfeited.
- (7) Number of corrections and or alterations in the tender must be specifically mentioned. All the corrections and alterations made in the quotations must be duly countersigned by the authorized signatory, without which tender will not be considered.
- (8) The Institute's determination of an offer's responsiveness is to be based on the contents of the tender offer itself without recourse to extrinsic evidence. The Institute will scrutinize the offers to determine whether they are complete, whether required technical documentations have been furnished, whether the documents have been properly signed, and whether the offers are in order. Price bids of the technically disqualified firms shall not be considered and opened.

(9) Short-listing of Bidders: The Institute will short-list technically qualified Bidders. The Financial Bids of the technically qualified Bidders only will be opened.

(10) Technical Evaluation: The Committee constituted by the Institute, will do the Technical Evaluation of the tenders submitted by the bidding agencies.

(11) Pre-bid Conference: If considered necessary by the Institute, a pre-bid conference for clarifying issues and clearing doubts if any will be done by the Institute on a date decided by the Institute at Wildlife Institute of India. The Bidder may depute competent representative (competent to take on the spot decisions) for such discussions/negotiation whenever called for.

(12) Evaluation of Financial Bids: The Financial bids of only technically successful Bidders who have been technically accepted by the Institute, will be made and ranking of the Bidders will be done according to their price quoted as per financial bid proforma given in **Annexure-2 (BOQ)**.

(13) No commitment to accept lowest or any tender: WII shall be under no obligation to accept the lowest or any other tender received in response to this tender enquiry and shall be entitled to reject any or all offers including those received late or incomplete offers without assigning any reason whatsoever.

(14) Institute's right to accept any offer and to reject any or all offers: The Institute reserves the right to accept or reject any tender or reject all tenders at any time prior to award of contract, without thereby incurring any liability towards the affected Bidder(s) or any obligation to inform the affected Bidder(s) of the grounds for the Institute's action.

(15) Opening of Tenders: Technical bids of the offers received with requisites EMD and tender cost will be opened on the scheduled date and time of opening of technical bids as per the above given schedule. All tenders received without EMD and Tender cost, and also if the same will not comply to our tendered specifications shall be summarily rejected. The Financial Bids of the technically qualified/ successful bidders i.e. who will technically qualify as per technical parameter given above will be considered for opening of their financial bids at a later date, which will be communicated to concerned Bidders before opening of their Financial Bids.

(16) Payment: Payment will be made only after successful completion of the study tour. In case of any default by the travel agency, the payment will not be made and earnest

money deposit will be forfeited.

(17) **Cancellation Policy:** In case of cancellation of the study tour of the whole group or by any person(s), the agency is required to quote their rates of cancellation charges on per person basis.

(18) It may please be noted that the number of persons may reduce due to any exigency. The payment will be made on per person basis and for the number of persons who actually performed the study tour.

(19) Conditional offer giving discount on payment terms, etc. will not be considered.

(20) Force Majeure

A) However, the Agency shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that, it's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

B) For purposes of this Clause, "Force Majeure" means an event beyond the control of the Agency and not involving the Agency's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the Institute either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.

C) If a Force Majeure situation arises, the Agency shall promptly notify the Institute in writing of such conditions and the cause thereof. Unless otherwise directed by the Institute in writing, the Agency shall continue to perform its obligations under the Contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

(21) Resolution of Disputes: All disagreements, disputes, difference that may arise between the Wildlife Institute of India and the agency which cannot be resolved through mutual negotiations shall be referred to an Arbitrator appointed in accordance with the provisions of relevant Indian Law. The venue of the proceedings and arbitration shall be Dehradun, Uttarakhand, India.

(22) Jurisdiction: The obligations and liabilities arising out of this contract shall be construed in accordance with the laws of Union of India. The Court in Dehradun, Uttarakhand, India shall have the exclusive jurisdiction to try all or any of the dispute.

(23) Each Bidder should clearly specify that the Bidder agrees to abide by the conditions of this tender document on their printed letter head with telephone/fax numbers and e-mail, etc.

Tour Itinerary

XXXVII Post-Graduate Diploma Course in Advanced Wildlife Management

International Wildlife Management Study Tour, South Africa

21st April to 4th May 2016

Day & Date	Schedule	Program /Remark
Travel Thursday 21-04-2016	Travel New Delhi to Johannesburg	Journey
Day 1 – Friday 22-04-2016	Johannesburg and halt	Visit to Johannesburg Zoo. Various aspects of zoo management including veterinary health care, feeding and nutrition.
Day 2 – Saturday 23-04-2016		
Day 3 – Sunday 24-04-2016	Travel from Johannesburg to Satara Rest Camp (Kruger National Park)	<i>Approximate distance</i> 500 km. Afternoon will be available for general orientation and game drive.
Day 4, 5 - Monday, Tuesday 25-04-2016 to 26-04-2016	The group will halt at Satara Rest Camp on days 4 & 5 and participate in technical and field programme at South African Wildlife College, Wildlife Rehabilitation Centre and Endangered Species Breeding Centre.	The group will exit via Orpan Gate of Kruger National Park. Distance from Satara Rest Camp to Orpan Gate is 60 km. and travel time required is 1:30 hrs. On 29 th April, 2016 visit South African Wildlife College. and arrive back at Orpan Gate before 5 PM and halt at Satara Rest Camp On 30 th April, 2016, technical program at Khamai Reptile Park and Moholoholo Wildlife Rehabilitation Centre and Cheetah Breeding Project and halt Satara Rest Camp.
Day 6 –Wednesday 27-04-2016	Travel from Satara Rest Camp to Sukuza Rest Camp, Kruger National Park	Approximate distance 110 km. and 3 to 4 hrs. of journey. Afternoon session will be devoted to orientation of the area and visitor management.
Day 7, 8 & 9 – Thursday, Friday & Saturday 28-04-2016 to 30-04-2016	The Group will halt at Skukuza Rest Camp on days 8 to 10 and participate in technical and field Program at Skukuza, Kruger National Park	Interaction with Kruger National Park staff and field visits. The Program will include various aspects of management of Kruger National Park including human-wildlife conflict issues, translocation and veterinary health management and disease surveillance.
Day 10 – Sunday 01-05-2016	Travel from Skukuza Rest Camp, Kruger National Park to Pretoria and halt.	Approximate distance 500 km. and 6 hrs. by road. Visit Pretoria Zoo in the afternoon.
Day 11 & 12 – Monday & Tuesday 02-05-2016 to 03.05.2016	The group will halt in Pretoria on days 11 & 12 and visit Pretoria Zoo and SANParks Headquarters	Visit Pretoria Zoo and SANParks Headquarters and interaction with SANParks officials for an overview of management of South African National Parks.
Return Journey Wednesday 04-05-2016	Travel Pretoria to Johannesburg to New Delhi.	The group will leave Pretoria in the forenoon hrs. from Johannesburg. The approximate distance 60 km. and 1Hr. by road. Board flight from Johannesburg to New Delhi.

Financial Bid (BOQ)

Details	Rate per person (in Rs.)	No. of person	Total Amount (In Rs.)						
<p>International Study Tour to South Africa from 21st April to 4th May, 2015, which includes :</p> <ul style="list-style-type: none">Economy class International return air ticket ex-New Delhi to Johannesburg on 21.04.2016 and Johannesburg to New Delhi on 04.05.2016. The airlines should be through non yellow fever affected countries.Visa facilitation for the group including visa fee etc. in respect of 12 Indian Officers.Airport transfers in Johannesburg on arrival, local travel and at the time of departure.Lodging costs for 14 persons including breakfast for the following duration of the tour as per the itinerary (Annexure-1) – 06 Rooms on double occupancy basis and 02 rooms on single occupancy basis: <table><tr><th>Dates & Day</th><th>Accommodation to be made at</th></tr><tr><td>Day 1 & 2 22-23 April, 2016</td><td>Two nights at Johannesburg – 3 or 4 Star Hotel preferably close of Johannesburg Zoo</td></tr><tr><td>Day 10, 11 & 12 01-03 May, 2016</td><td>Three nights At Pretoria – 3 or 4 Star Hotel preferably close to Pretoria Zoo.</td></tr></table> <ul style="list-style-type: none">Internal Travel in South Africa: An Air conditioned bus to accommodate touring group of 14 officers for the entire duration of tour for all local transportation and field visits in the parks. In case, Bus is not allowed inside the Parks, then small field vehicles are to be arranged for the tour group for all field visits.The services of a Registered Guide in South Africa would be required for the entire tour to South Africa from the date of arrival (22.04.2016) to the date of departure (04.05.2016).Entry fees of vehicles and drives during study tour.Overseas travel insurance and medical insurance during the period of tour worth Rs.US\$ 50,000=00 for each person. Overseas insurance is required to be made for 14 persons.	Dates & Day	Accommodation to be made at	Day 1 & 2 22-23 April, 2016	Two nights at Johannesburg – 3 or 4 Star Hotel preferably close of Johannesburg Zoo	Day 10, 11 & 12 01-03 May, 2016	Three nights At Pretoria – 3 or 4 Star Hotel preferably close to Pretoria Zoo.		14 persons	
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Taxes, if any									
Grant total									